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Bobby Jindal, Governor
Curt Eysink, Executive Director

Office of Workforce Development

July 12, 2011

TO: CSBG Subgrantees

FROM: Jonie Smith, Emerging Workforce Manager 

SUBJECT: Proposed Community Services Block Grant State Plan for
Program Years 2012 – 2013

Attached is a copy of the proposed Community Services Block Grant (CSBG) State Plan for Federal Fiscal Years 2012 through 2013. The Plan outlines the utilization and distribution of CSBG funds during the periods referenced. Please review the plan and submit your comments to our office by August 12, 2011. Notice of the availability of this plan must be placed at each agency throughout the State for public inspection and comments. Therefore, please post a notice at the entrance and/or bulletin board(s) of your agency in plain view of the public from Monday, July 18, 2011 through Friday, August 12, 2011. The proposed plan can also be reviewed at the State office of the Louisiana Workforce Commission, which is located in Baton Rouge, Louisiana.

A public hearing to discuss the plan is scheduled for Tuesday, August 16, 2011, at the Louisiana Workforce Commission, 1001 North 23rd Street, Baton Rouge, Louisiana, in the fourth floor conference room of the administrative building. The hearing will begin at 5:30 p.m.

Should you have questions, please contact your CSBG Specialist or Ms. Lillian Thrash, CSBG Supervisor, at (225) 342-3474.

Enclosure

c: Board Chair
Board President
Mrs. Jane Killen, LACAP
Staff
Reading file



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**LOUISIANA WORKFORCE COMMISSION
STATE PLAN AND APPLICATION FOR FUNDING
FOR
FISCAL YEARS 2012 and 2013
COMMUNITY SERVICES BLOCK GRANT**

**DHHS/ACF/OCS
Division of State Assistance/CSBG
370 L'Enfant Plaza Promenade S.W.
5th Floor West
Washington, D. C. 20447**

**FISCAL YEARS 2012-2013
COMMUNITY SERVICES BLOCK GRANT PROGRAM**

LOUISIANA

STATE

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III. Executive Summary

A. State Statutory Authority

Louisiana Revised Statutes 23:61 through 23:66 provide State statutory authority for the Louisiana Workforce Commission, Executive Director, to administer the Community Services Block Grant Program for the State of Louisiana.

B. Designation of Lead State Agency to Administer the CSBG

At the time of the passage of the Omnibus Budget Reconciliation Act of 1981, the Governor of the State of Louisiana designated the Department of Louisiana Workforce Commission, formerly Louisiana Department of Labor, to administer the Community Services Block Grant (CSBG) Program, as established in Title VI, Subtitle B, of the Act within the State (see Attachment A). The Executive Director of Louisiana Workforce Commission is Mr. Curt Eysink. The Community Services Block Grant Unit is within the Office of Workforce Development. The Office of Workforce Development is responsible for administering, monitoring for compliance, providing technical assistance, evaluating for effectiveness, and fiscal management of the Community Services Block Grant.

C. Public Hearing Requirements

Section 676(e)(2) of the Act requires the State to make available for public inspection the State plan in such a manner as will facilitate review of and comments on the plan.

1. Public Hearing

The public hearing on the State Plan for Program Years 2012 and 2013 will be held on Tuesday, August 16, 2011 at the Louisiana Workforce Commission, 1001 North 23rd Street, Baton Rouge, Louisiana 70804 (See attachment B).

2. Legislative Hearing

Pursuant to Section 676 of the CSBG Legislation, at least one legislative hearing must be held every three years in conjunction with the development of a State Plan. The Louisiana Legislative Hearing for CSBG was held on Thursday, June 2, 2011 in conjunction with the development of the CSBG FY 2012-2013 State Plan (See Attachment C).

3. Public Inspection of State Plan

The Louisiana Workforce Commission sent its forty-two (42) Community Action Agencies a copy of the plan with instructions to post notices in their offices and make the plan available for public inspections and comments on July 12, 2011. Public notices were placed in several newspapers around the State from July 18, 2011 through August 12, 2011 prior to submitting the plan to the U. S. Department of Health and Human Services for approval; notifying the public that the Community Services Block Grant State Plan was available for inspections and soliciting comments at Louisiana

Workforce Commission and the local Community Action Agencies. The proposed Community Services Block Grant application and plan was placed on the Louisiana Workforce Commission Website dated July 13, 2011 as well as the public hearing on August 16, 2011.

IV. Statement of Federal and CSBG Assurances

As part of the annual or biannual application and plan required by Section 676 of the Community Services Block Grant Act, as amended, (42 U. S. C. 9901 et seq.) (The Act), the designee of the Chief Executive of the state hereby agrees to the assurances in Section 676 of the Act.

A. Programmatic Assurances

1. The State assures that funds made available through CSBG will be used:
 - a) To support activities that are designed to assist low-income families and individuals, including families and individuals receiving assistance under part A of title IV of the Social Security Act (42 U.S.C. 601 et seq.), homeless families and individuals, migrant or seasonal farm workers, and elderly low-income individuals and families to enable the families and individuals to:
 - i. remove obstacles and solve problems that block the achievement of self-sufficiency (including self sufficiency for families and individuals who are attempting to transition off a State program carried out under part A of title IV of the Social Security Act);
 - ii. secure and retain meaningful employment;
 - iii. attain an adequate education, with particular attention toward improving literacy skills of the low-income families in the communities involved, which may include carrying out family literacy initiatives;
 - iv. make better use of available income;
 - v. obtain and maintain adequate housing and a suitable living environment;
 - vi. obtain emergency assistance through loans, grants, or other means to meet immediate and urgent family and individual needs; and
 - vii. achieve greater participation in affairs of the communities involved, including the development of public and private grassroots partnerships with local law enforcement agencies, local housing authorities, private foundations, and other public and private partners to document best practices based on successful grassroots intervention in urban areas, to develop methodologies for widespread replication; and strengthen and improve relationships with local law enforcement agencies, which may include participation in activities such as neighborhood or community policing efforts;

- b) To address the needs of youth in low-income communities through youth development programs that support the primary role of the family, give priority to the prevention of youth problems and crime, and promote increased community coordination and collaboration in meeting the needs of youth, and support development and expansion of innovative community-based youth development programs that have demonstrated success in preventing or reducing youth crime, such as programs for the establishment of violence-free zones that would involve youth development and intervention models (such as models involving youth medication, youth mentoring, life skills training, job creation, and entrepreneurship programs); and after-school child care programs; and
 - c) To make more effective use of, and to coordinate with, other programs, (including State welfare reform efforts); [‘676(b) (1)]
- 2. To describe how the State intends to use discretionary funds made available from the remainder of the grant or allotment described in Section 675C(b) of the Act in accordance with this community services block grant program, including a description of how the State will support neighborhood-based initiatives related to the purposes of the community services block grant program; [‘676(b)(2)]
- 3. To provide information provided by eligible entities in the State, including:
 - a) a description of the service delivery system, for services provided or coordinated with funds made available through grants made under section 675C(a) of the Act, targeted to low-income individuals and families in communities within the State;
 - b) a description of how linkages will be developed to fill identified gaps in the services, through the provision of information, referrals, case management, and follow-up consultations;
 - c) a description of how funds made available through grants made under section 675C(a) will be coordinated with other public and private resources; and,
 - d) a description of how the local entity will use the funds to support innovative community and neighborhood-based initiatives related to the purposes of the community services block grant, which may include fatherhood initiatives and other initiative with the goal of strengthening families and encouraging effective parenting. [‘676(b) (3)]
- 4. To ensure that eligible entities in the State will provide, on an emergency basis, for the provision of such supplies and services, nutritious foods, and related services, as may be necessary to counteract conditions of starvation and malnutrition among low-income individuals. [‘676(b)(4)]
- 5. That the State and the eligible entities in the State will coordinate, and establish linkages between, governmental and other social services programs to assure the effective delivery of such services to low-income individuals and to avoid duplication of such services, and State and the eligible entities will coordinate the provision of employment and training

activities in the State and in communities with entities providing activities through statewide and local workforce investment systems under the Workforce Investment Act of 1998. [‘676(b)(5)]

6. To ensure coordination between antipoverty programs in each community in the State, and ensure, where appropriate, that emergency crisis intervention programs under title XXVI (relating to low-income home energy assistance) are conducted in such communities. [‘676(b)(6)]
7. To permit and cooperate with Federal investigations undertaken in accordance with section 678D of the Act. [‘676(b) (7)]
8. That any eligible entity in the State that received funding in the previous fiscal year through a community services block grant made under the community services block grant program will not have its funding terminated under this subtitle, reduced below the proportional share of funding the entity received in the previous fiscal year unless, after providing notice and an opportunity for a hearing on the record, the State determines that cause exists for such termination of such reduction, subject to review by the Secretary as provided in Section 678C(b) of the Act. [‘676(b)(8)]
9. That the State and eligible entities in the State will, to the maximum extent possible, coordinate programs with and form partnerships with other organizations serving low-income residents of the communities and members of the groups served by the State, including religious organizations, charitable groups and community organizations. [‘676(b)(9)]
10. To require each eligible entity in the State to establish procedures under which a low-income individual, community organization, or religious organization, or representative of low-income individuals that considers its organization, or low-income individuals, to be inadequately represented on the board (or other mechanism) of the eligible entity to petition for adequate representation. [‘676(b) (10)]
11. To secure from each eligible entity in the State, as a condition to receipt of funding, a community action plan (which shall be submitted to the Secretary, at the request of the Secretary, with the State plan) that includes a community-needs assessment for the community served, which may be coordinated with community-needs assessments conducted for other programs. [676(b) (11)]
12. That the State and all eligible entities in the State will, not later than fiscal year 2001, participate in the Results Oriented Management and Accountability System, or another performance measure system for which the Secretary facilitated development pursuant to Section 678E (b) of the Act. [676(b) (12)]
13. To provide information describing how the State will carry out these assurances. [‘676(b)13]] (See section V. for detailed “how to” instructions)

B. Administrative and Financial Assurances

The State further agrees to the following as required under the Act:

1. To submit an application to the Secretary containing information and provisions that describe the programs for which assistance is sought under the community services block grant program prepared in accordance with and containing the information described in Section 676 of the Act. [675A (b)]
2. To use no less than 90 percent of the funds made available to the State by the Secretary under Section 675A or 675B of the Act to make grants to eligible entities for the stated purposes of the community services block grant program and to make such funds available to eligible entities for obligation during the fiscal year and the succeeding fiscal year, subject to the provisions regarding recapture and redistribution of un-obligated funds outlined below. [675C (a) (1) and (2)]
3. In the event that the State elects to recapture and redistribute funds to an eligible entity through a grant made under Section 675C(a)(1) when unobligated funds exceed 20 percent of the amount so distributed to such eligible entity for such fiscal year, the State agrees to redistribute recaptured funds to an eligible entity, or require the original recipient of the funds to redistribute the funds to a private, nonprofit organization, located within the community served by the original recipient of the funds for activities consistent with the purpose of the community services block grant program. [675C (a) (3)]
4. To spend no more than the greater of \$55,000 or 5 percent of its grant received under Section 675A or the State allotment received under Section 675B for administrative expenses, including monitoring activities. [675C (b) (2)]
5. In states with a charity tax credit in effect under state law, the State agrees to comply with the requirements and limitations specified in Section 675(c) regarding use of funds for statewide activities to provide charity tax credits to qualified charities whose predominant activity is the provision of direct services within the United States to individuals and families whose annual incomes generally do not exceed 185 percent of the poverty line in order to prevent or alleviate poverty among such individuals and families.[675(c)]
6. That the lead agency will hold at least one hearing in the State with sufficient time and statewide distribution of notice of such hearing, to provide the public an opportunity to comment on the propose use and distribution of funds to be provided through the grant or allotment under Section 675A or 675B for the period covered by the State plan. [676(a) (2) (B)]
7. That the chief executive officer of the State will designate, an appropriate State agency for purposes of carrying out State community services block grant program activities. [676(a) (1)]
8. To hold at least one legislative hearing every three years in conjunction with the development of the State plan. [676(a) (3)]

9. To make available for the public inspection each plan or revised State plan in such a manner as will facilitate review of and comment on the plan. [‘676(e) (2)]
10. To conduct the following reviews of eligible entities;
 - a) full onsite review of each such entity at least once during a three-year period;
 - b) an onsite review of each newly designated entity immediately after the completion of the first year in which such entity receives funds through the community services block grant program;
 - c) follow-up reviews including prompt return visits to eligible entities, and their programs, that fail to meet the goals, standards, and requirements established by the State;
 - d) other reviews as appropriate, including reviews of entities with entities and programs that have had other Federal State or local grants (other than assistance provided under the community services block grant program) terminated for cause. [678B (a)]
11. In the event that the State determines that an eligible entity fails to comply with the terms of an agreement or the State plan, to provide services under the community services block grant program or to meet appropriate standards, goals, and other requirements established by the State (including performance objectives), the State will comply with the requirements outlined in Section 678C of the Act, to:
 - a) inform the entity of the deficiency to be corrected;
 - b) require the entity to correct the deficiency;
 - c) offer training and technical assistance as appropriate to help correct the deficiency, and submit to the Secretary a report describing the training and technical assistance offered or stating the reasons for determining that training and technical assistance are not appropriate;
 - d) at the discretion of the State, offer the eligible entity an opportunity to develop and implement, within sixty (60) days after being informed of the deficiency, a quality improvement plan and to either approve the proposed plan or specify reasons why the proposed plan cannot be approved;
 - e) after providing adequate notice and an opportunity for a hearing, initiate proceedings to terminate the designation of or reduce the funding to the eligible entity unless the entity corrects the deficiency. [‘678(C) (a)]
12. To establish fiscal controls, procedures, audits and inspections, as required under Sections 678D(a)(1) and 678D(a)(2) of the Act.
13. To repay to the United States amounts found not to have been expended in accordance with the Act, or the Secretary may offset such amounts against any other amount to which the State is or may become entitled under the community services block grant program. [‘678D(a)(3)]
14. To participate, by October 1, 2001, and ensure that all eligible entities in the State participate in the Results-Oriented Management and Accountability (ROMA) System. [678E(a)(1)]

15. To prepare and submit to the Secretary an annual report on the measured performance of the State and its eligible entities, as described under [‘678E (a) (2) of the Act.
16. To comply with the prohibition against use of community services block grant funds for the purchase or improvement of land, or the purchase, construction, or permanent improvement (other than low-cost residential weatherization or other energy-related home repairs) or any building or other facility, as described in Section 678F(a) of the Act.
17. To ensure that programs assisted by community services block grant funds shall not be carried out in a manner involving the use of program funds, the provision of services, or the employment or assignment of personnel in a manner supporting or resulting in the identification of such programs with any partisan or nonpartisan political activity or any political activity associated with a candidate, or contending faction or group, in an election for public or party office; any activity to provide voters or prospective voters with transportation to the polls or similar assistance with any such election, or any voter registration activity. [‘678F (b)]
18. To ensure that no person shall, on the basis of race, color, national origin or sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination under, any program or activity funded in whole or part with community services block grant program funds. Any prohibition against discrimination on the basis of age under the Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.) or with respect to an otherwise qualified individual with a disability as provided in section 504 of the Rehabilitation Act of 1973, (29 U.S.C. 794 et seq.), or title II of the Americans with Disabilities Act of 1990 (42 U.S.C. as131 et seq.) shall also apply to any such program or activity. [‘678F(c)]
19. To consider religious organizations on the same basis as other non-governmental organizations to provide assistance under the program so long as the program is implemented in a manner consistent with the Establishment Clause of the first amendment to the Constitution; not to discriminate against an organization that provides assistance under, or applies to provide assistance under the community services block grant program on the basis that the organization has a religious character; and not to require a religious organization to alter its form of internal government except as provided under Section 678B or to remove religious art, icons, scripture or other symbols in order to provide assistance under the community services block grant program. [‘679]

Waivers

If the State anticipates the need for a waiver, a waiver request will be submitted to OCS, in writing, before block grant funds can be used for construction purposes and address the requirements referenced in Section 678F (a) (2) of the CSBG Act and OCS Information Memorandum #60 dated February 6, 2002.

Proportionate Share of Funding

The State will provide each eligible entity, currently in good standing within the State, its proportionate share of any CSBG funding received by the State. A decision by the State not to provided a proportionate share in funding to an eligible entity will be considered as a reduction of funding under Sections 676(b)(8) and 678C of the CSBG Act and subject to the notice and hearing requirements set forth therein.

Collaboration with Faith-Based Organizations- Section 679, Operational Rule

- a) **Religious Organizations Included as Nongovernmental Providers** - For any program carried out by the Federal Government, or by a State or local government under this subtitle, the government shall consider, on the same basis as other non-governmental organizations, religious organizations to provide the assistance under the program, so long as the program is implemented in a manner consistent with the Establishment Clause of the first amendment of the Constitution. Neither the Federal Government nor a State or local government receiving funds under this subtitle shall discriminate against an organization that provides assistance under, or applies to provide assistance under, this subtitle on the basis that the organization has a religious character.

- b) **Religious Charter and Independence**
 - (1) **In General** - A religious organization that provides assistance under a program described in subsection (a) shall retain its religious character and control over the definition, development, practice, and expression of its religious beliefs.
 - (2) **Additional Safeguard** - Neither the Federal Government nor a State or a local government shall require a religious organization-
 - (A) to alter its form of internal governance, except (for purposes of administration of the community services block grant program) as provided in section 676B;
 - (B) to remove religious art icons, scripture, or other symbols; in order to be eligible to provide assistance under a program described in subsection (a).
 - (3) **Employment Practices** - A religious organization's exemption provided under section 702 of the Civil Rights Act of 1964 (42 U.S.C. 2000e-1) regarding employment practices shall not be affected by its participation in, or receipt of funds from, program described in subsection (a).

- c) **Limitations on Use of funds for Certain Purposes** - No funds provided directly to a religious organization to provide assistance under any program described in subsection (a) shall be expended for sectarian worship, instruction or proselytization.

- d) **Fiscal Accountability**
 - (1) **In General** - Except as provided in paragraph (2), any religious organization providing assistance under any program described in subsection (a) shall be subject to the same regulations as other nongovernmental organizations to account in accord with generally accepted accounting principles for the use of such funds provided under such program.
 - (2) **Limited Audit** - Such organization shall segregate government funds provided under such program into a separate account. Only the government funds shall be subject to audit by the government.

- e) **Treatment of Eligible Entities and Other Intermediates Organizations** - If an eligible entity or other organization (referred to in this subsection as an 'intermediate organizations'), acting under a contract, or grant or other agreement, with the Federal Government or a State or local government, is given the authority under the contract or agreement to select nongovernmental organizations to provide assistance under the programs described in subsection (a), the intermediate organization shall have the same duties under this section as the government."

C. Other Administrative Certifications

The State also certifies the following:

- (1) To provide assurance that cost and accounting standards of the Office of Management and Budget (OMB) Circular A-110 and A-122) shall apply to a recipient of community services block grant program funds.
- (2) To comply with the requirements of Public Law 103-227, Part C Environmental Tobacco Smoke, also know as the Pro-Children Act of 1994, which requires that smoking not be permitted in any portion of any indoor facility owned or leased or contracted for by an entity and used routinely or regularly for the provision of health, day care, education, or library services to children under the age of 18 if the services are funded by a Federal grant, contract, loan or loan guarantee. The State further agrees that it will require the language of this certification be included in any sub-awards, which contain provisions for children's services and that all subgrantees shall certify accordingly.

Curt Eysink, Executive Director of Louisiana Workforce Commission

Date

V. The Narrative to State Plan

A. Administrative Structure

1. State Administrative Agency

a. Mission and Responsibility

To provide resources and foster partnerships in low-income communities that will enable low-income individual to achieve self-sufficiency, enhance family stability and revitalize their community. Within the Louisiana Workforce Commission's Office of Workforce Development, the Community Services Block Grant Unit's mission and responsibilities are to be the lead poverty elimination agency in the State, to administer the community services block funds, to develop the State plan, to provide guidance to community action agencies, ensure that these resources are utilized to help local public and private nonprofit agencies assist low-income individuals and families achieve self-sufficiency, ensure that community services block grant funds are expended in accordance with applicable rules and regulations, ensure that community services block grant services are accessible through and coordinated within the One Stop system as specified in the Workforce Investment Act, and encourage innovative initiatives to combat the effects of poverty throughout the State of Louisiana.

b. Goals and Objectives

The agency's overarching goal of Community Service Block Grant (CSBG) is to support efforts in identifying and eliminating the causes of poverty in Louisiana communities. To achieve this goal, CSBG in Louisiana has the following objectives:

Goal 1: Self-Sufficiency

Provide direction and services that increase the number of individuals who become self-sufficient and self-determined.

Objective 1: Increase the resources for programs designed to eliminate poverty, therefore; increasing the quality and quantity of programs targeting low-income families and individuals.

Strategies:

- Seek and identify additional funding sources that will complement services provided under the CSBG program.
- Coordinate services with the local Workforce Investment Boards to avoid duplication of services and to provide linkage to other programs and services.
- Utilize ROMA (Results Oriented Management and Accountability) goals and outcomes to determine benchmarks of individual/family self-sufficiency.

Goal 2: Improve Community Conditions

Facilitate improvement in the living conditions of low-income individuals.

Objective 1: Increase project resource development to help improve communities and neighborhoods, therefore; enhancing the living conditions for low-income individuals and families.

Strategies:

- Collaborate and coordinate with other programs that seek to fill identified gaps in service delivery.
- Collaborate and coordinate with other programs that complement the services provided by the Community Action Agencies.
- Collaborate and coordinate with other programs that are designed to address identified community needs.
- Utilize ROMA goals and outcomes and the IS Survey to determine the impact of CSBG programs on communities and neighborhoods.

Goal 3: Collaboration

Provide direction and resources that increase collaboration among other community based providers, state agencies, and local and parish governments.

Objective 1: Respond to local and statewide needs and conditions through the strengthening of the communities' ability to coordinate resources and activities designed to eliminate poverty.

Strategies:

- Organize a minimum of three meetings annually between the Louisiana Workforce Commission, the Community Services Block Grant's Field Leadership Advisory Team and the Louisiana Association of Community Action Partnerships (LACAP), allowing time to network, share ideas, and collaborate on CSBG activities and projects.
- Work in partnership with other statewide and local initiatives that share the vision of eliminating poverty by participating in forums, attending relevant meetings, and sharing information on an on-going basis to improve linkages to service providers on the state and local levels.
- Identify and distribute information regarding funding opportunities to community action agencies and other community partners, as appropriate.
- Coordinate with other State Agencies to develop collaborations that will enhance the effectiveness of the CSBG funds.

Objective 2: To increase the participation of community members in an effort to empower residents to respond to the unique problems and needs within their communities.

Strategies:

- Access the needs of targeted neighborhoods and low-income families to identify gaps in services.

- Ensure active participation of low-income residents on local tripartite boards.
- Replicate, as appropriate, programs that have demonstrated effectiveness. The Office of Workforce Development will use joint statewide meetings with the Community Action Agencies, Louisiana Rehabilitation Services, Local Workforce Investment Boards and other partners to showcase “Best Practice” models governing programs, service delivery, and the effective/cost efficient methods.

Goal 4: Data Collection and Analysis

Strengthen the organizations’ ability to collect and analyze data. To use information for the purpose of strengthening programs and achieving measurable outcomes.

Objective 1: Improve data collection and measurement of the National Performance Indicators that require Community Service Block Grant funded Community Action Agencies to report outcomes as a result of services. The CSBG CAP 60 data management software will be disseminated to Community Action Agencies so that data collection is complied uniformly, producing reports and data that better reflect the effectiveness of utilization of allocated funds by the agencies.

Strategies:

- Implement the National Performance Indicators through the use of ROMA goals and outcomes and standardized CSBG reporting.
- Provide technical assistance on outcomes-based reporting, as needed.

Objective 2: Distribute annually outcomes data to interested parties for the purposes of strengthening and improving programs.

Strategies:

- Require Community Action Agencies to submit, at minimum, quarterly activity reports utilizing the National Performance Indicators.
- Require Community Action Agencies to submit, at minimum, monthly expenditure reports.
- Prepare an Annual Report on the CSBG program.
- Distribute the Annual Report to all Federal, State and Local interested parties.

Goal 5: Needs Assessment/Capacity Building

Increase, develop, and strengthen programs and services that address the issues identified in the community needs assessments.

Objective 1: Develop and implement innovative community-based strategies attacking the causes and effects of poverty by requiring agency needs assessments as an instrument to determine programs and services.

Strategies:

- Assess the needs of targeted neighborhoods by utilizing yearly community needs assessments.

- Collaborate with interested local and regional municipalities and non-governmental organizations to develop comprehensive strategic plans designed to address identified needs.
- Replicate, as appropriate, programs that have demonstrated effectiveness.

Goal 6: Monitoring and Compliance

Ensure CSBG funds are expended in accordance with State and Federal Regulations and contract provisions. Section 678B (a) (1) of the Community Services Block Grant Act, requires that “the State shall conduct the following reviews of eligible entities: (1) a full onsite review of each such entity at least once during each 3-year period. (2) An onsite review of each newly designated entity immediately after the completion of the first year in which such entity receives funds through the community services block grant program.

Objective 1: Conduct necessary reviews to assure compliance with the CSBG Act, State and Federal Regulations.

Strategies:

- Each agency receiving funding under the Community Services Block Grant Act is monitored to ensure compliance with its subgrant, State and Federal Regulations, including a review of ROMA goals and outcomes achieved. Agencies are notified of findings and where applicable received on-site technical assistance to correct problem areas. Follow-up reviews are conducted when needed.
- Ensure fiscal reviews are conducted and A-133 audits reports reviewed on agencies contracted with to determine compliance with Louisiana Legislative Auditors, Community Services Block Grant Unit and United States Office of Management and Budget’s regulations.

Objective 2: Provide information and technical assistance to assist subgrantees compliance with the State and Federal Regulations, and the provisions of the subgrant. Technical assistance will be provided on a continuous basis: daily, weekly, and monthly via telephone, email or fax. Onsite technical assistant will be provided as needed and when a subgrantee makes specific request for assistance and when monitoring reviews indicate additional technical assistance is essential. Group training sessions will be conducted and/or coordinated by Community Services Block Grant Unit and/or the Louisiana Association of Community Action Partnerships (LACAP) annually or whenever requested by Community Action Agencies.

2. Eligible Entities

- a. Provide a list of eligible entities (See Attachment D)
- b. Show geographic areas served (See Attachment E)

3. Distribution and Allocation of Funds

- a. Planned Distribution of Funds for Current Fiscal Year 2011 (See Attachment F)

B. Description of Criteria and Distribution Formula

(a) Criteria for Allocating Funds

In order to obtain Community Services Block Grant funding, eligible entities must submit an application in accordance with the provisions set forth by the Louisiana Workforce Commission. Applications are reviewed and processed by the Community Services Block Grant Unit. Applications for funding must contain the information required by the State and the Community Services Block Grant Act. Entities submitting applications must be public and private non-profit agencies that qualify as eligible entities under the provisions of the Community Services Block Grant Act.

(b) Distribution Formula

In compliance with the Community Services Block Grant Act, no less than ninety percent (90%) of the funds awarded to the State for program years 2012 and 2013 will be distributed to the eligible entities to carry out activities under Sections 676 of the Community Services Block Grant Act.

In FY 2012 and FY 2013, Louisiana Workforce Commission will distribute Community Services Block Grant funds to eligible entities based on a distribution formula which incorporates the data figures collected from the 2010 annual average unemployed, the 2009 Census Poverty Estimates (American Community Survey), and the 2010 US Census Bureau's Population Estimates Program at: <http://www.census.gov/popest/estimates.html>. The formula is applied as follows: each eligible entity receives a base award; then, the weighed factors of 40% unemployment, 40% poverty, and 20% population density are applied to the state's balance of the 90% funds. If the amount(s) allocated to an eligible entity for a fiscal year is not sufficient to provide an amount equal to at least 90 percent of such allocation percentage to each eligible entity, the amounts allocated to each eligible entity shall be reduced with an assurance that no eligible entity will receive an allocation of less than \$50,000. Further, when the State receives an annual increase in its Community Services Block Grant allocations, each eligible entity currently in good standing will be provided with its proportionate share (percentage) of an increase.

In instances where there is a shift in the low-income population in the area(s) served, due to unforeseen circumstances, as in the occurrence of a nature disaster(s) the State may recalculate an entity's share of their Community Services Block Grant allocation to ensure the areas(s) with an increase in the population (served) has sufficient funds to provide the services.

a. Carry Forward Balances

Obligation Authority (Section 675C (2)) – Funds distributed to eligible entities through grants made in accordance with Section 675C (1) of the Act allows for the obligation of funds in the fiscal year funds were made available and the subsequent fiscal year, subject to the following paragraph.

Recapture and Redistribution of Un-obligated Funds (Section 675C (3)) Amount - Louisiana Workforce Commission may recapture and redistribute funds distributed to an eligible entity through a grant made under Section 675C (1) of the Act that are unobligated at the end of

a fiscal year if such unobligated funds exceeds 20 percent of the amount so distributed to such eligible entity for such fiscal year.

Redistribution – In redistributing funds recaptured in accordance with this part, the Louisiana Workforce Commission will redistribute funds to an eligible entity, within the State, or may require the original recipient of the funds to redistribute the funds to a private, nonprofit organization located within the community served by the original recipient of the funds, for activities consistent with the purposes of the Act. Funds that cannot be expended by an entity within the time allotted/contract period, due to unforeseen circumstances, such as the occurrence of a natural disaster(s) shall be redistributed to other eligible community action.

b. Funding Limitations

Limits on Administrative Expenditures By the State – No more than 5% of the funds awarded shall be used by the Louisiana Workforce Commission for the State’s administration of the grant.

Limits on CSBG Funds Used for Construction (Section 678F of the Act) – Funds will not be utilized, without a waiver from the United States Department of Health and Human Services, Administration for Children and Families, Office of Community Services, for the purchase or improvement of land, or the construction or permanent improvement of any building or facility. However, funds may be used for low-cost weatherization or other energy-related repairs. Each Community Services Block Grant’s subgrantee will provide assurances to this effect.

Limits on the Use of CSBG Funds for Political Activities (Section 678F of the Act) – Funds will not be utilized to provide for political activities. Programs assisted under the Act will not be carried out in a manner involving the use of program funds, the provision of services, or the employment or assignment of personnel, in a manner supporting or resulting in the identification of such programs with:

- (i) any partisan or nonpartisan political activity or any political activity associated with a candidate, or contending faction or group, in an election for public or party office;
- (ii) any activity to provide voters or prospective voters with transportation to the polls or similar assistance in connection with any such election; or
- (iii) any voter registration activity.

Each Community Services Block Grant’s subgrantee will provide assurances to the effect of the aforementioned prohibition against political activities.

For the purpose of Chapter 15 of Title 5, United States Code, any entity that assumes responsibility for planning, developing, and coordinating activities under the Community Services Block Act and receives assistance under the Act shall be deemed to be a State or local agency. Any entity receiving funding under the Act will be a State or local agency for the purpose of paragraphs (1) and (2) of Section 1502(a) of the aforementioned title.

Prohibition Against Discrimination (Section 678F of the Act) - No person shall, on the basis of race color, national origin, sex, age or disability be excluded from participation in, denied the benefits of, or be subjected to discrimination under, any program or activity funded in whole or in part with funds made available under the Act.

Each subgrantee will provide assurances that they will prohibit discrimination and will establish a formal, written grievance procedure to provide for prompt resolution of any complaints. Grievances on discrimination, which are not resolved at the local level, will be reviewed and resolved by the Office of Equal Opportunity of the Louisiana Workforce Commission and/or other appropriate authority.

C. Description of Distribution and Use of Restricted Funds

No less than ninety percent (90%) of Community Services Block Grant funds allocated to the State will be distributed to eligible entities based to provide community appropriate services and activities to meet the short and long term needs of individuals, families, and communities by creating, coordinating, and delivering programs and services in accordance with the Community Services Block Grant Act.

An annual contract between the Louisiana Workforce Commission and each subgrantee will govern the individual use of funds. The contract must include a Community Needs Assessment determining their community needs and what services are appropriate for their community, a description of which of the identified needs are to be addressed, a description of the current service delivery system, a description of the linkages and funding coordination, a description of the case management system, identification of the programs operated and services offered by the eligible entity, and a description of the activities that are planned or currently in operation categorized by the National Performance Indicators. In instances where there is an immediate need of services and a waiver is required to assist individuals with the need, the Community Services Block Grant provide such a waiver for immediate services.

No Community Services Block Grant funds have been recaptured and redistributed, as allowed under Section 675C(a)(3) of the Act. Entities will be allowed to de-obligate, when it determines that the allocated amount, to the entity, cannot be expended due to unanticipated circumstances.

D. Description of Distribution and Use of Discretionary Funds

Discretionary funds will be utilized for the training of staff and/or board members of eligible entities, providing emergency relief for victims of disasters and workers affected by mass layoffs, seed money for innovative programs and/or statewide projects conducted by the Community Action Agencies who are in compliance with the Community Services Block Grant requirements and community action agencies with an expenditure rate of no less than eighty percent of their prior year's program allocation. The discretionary funds will be used in one or more of the following areas:

- (i) Providing training and technical assistance to entities in need of such assistance;
- (ii) coordinating State-operated programs and services targeted to the low-income children and families with services provided by eligible entities under this subtitle, including out posting appropriate State or local public employees into entities funded under this subtitle to ensure increased access to services provided by such State or local agencies:

- (iii) supporting statewide coordination and communication among eligible entities. Funding will be utilized support the statewide annually fee of the CAP 60 data management system. The system will provide agencies the capability of electronic reporting and utilization of client tracking software. Ultimately, this will help in their efforts to provide services to low-income individuals, and ensure accountability;
- (iv) considering the distribution of funds under this subtitle with the State to determine if such funds have been targeted to the areas of greatest need, supporting statewide coordination and communication among eligible entities;
- (v) supporting innovative programs and activities conducted by Community Action Agencies, faith based or other neighborhood-based organizations to eliminate poverty, promote self-sufficiency, and promote community revitalization including supporting asset-building programs for low-income individuals, such as programs supporting individual development accounts;
- (vi) supporting State charity tax credits as described in the Act should the State qualify (Louisiana does not currently qualify); and
- (vii) supporting other activities consistent with the purpose of the CSBG Act.

E. Description and Use of State Administrative Funds

In accordance with Section 675(b) (2), no more than 5 percent of the State's grant or allotment will be used for administrative expenses, including monitoring activities. The planned use of administrative funds will generally be used for personnel services, personnel benefits, premises expenses, equipment, postage, communication, supplies, travel, etc.

The Community Services Block Grant Unit is under the supervision of the Director of Office of Workforce Development. The unit currently consists of the following employees: one (1) Manager IV, one (1) OWD Supervisor, one (1) Workforce Development Officer 3, and one (1) Administrative Coordinator 3. In addition, the Community Services Block Grant Program funds also supports positions from the Fiscal Division, the Office of Equal Opportunity and Compliance Unit, the Compliance Unit, and one-third (1/3) of an Attorney's position. These positions assist in the CSBG operations; however, the positions are not physically located in the CSBG Unit.

In reference to the State's Charity Tax Credit Program, none established in Louisiana.

F. State Community Services Program Implementation

1. Program Overview

a. The Service Delivery System

The CSBG Program provides funding to forty-two Community Action Agencies networking in rural and urban communities throughout the State to assist low-income individuals and

families combat poverty related conditions. All sixty-four (64) parishes in the State of Louisiana are served and efforts are made to assist persons impacted by poverty move toward self-sufficiency. In many instances, Community Action Agencies' services and activities are administered by the central office with neighborhood outreach centers located throughout the service area to provide an array of services and programs to individuals, families, children, seniors, etc. based on identification of specific needs by the local community.

The Community Action Network is made up of private non-profit and public agencies that employable skills and education to become self-sufficient as well as provide support activities (i.e., child care, transportation, nutrition, emergency services, health care, income management, medical assistance, energy and weatherization services, etc.) to remove obstacles from clients moving toward self-sufficiency. From the start, these agencies have been the focal point for a number of years as the anti-poverty agent intervening in the face of a disaster and providing quick responses to the poor and needy neighborhoods to ameliorate poverty.

Funds made available through the grant will be used to address the goals and outcome measures identified under the National Performance Indicators. The following are activities and services that will be carried out to address employment, education, income management, housing, nutrition, emergency services and/or health to combat the central causes of poverty:

- (1) Employment is designed to assist unemployed clients to get a job/re-enter workforce, start business/become self-employ, obtain training in specific job skills, etc.
 - Information & Referral – Agency in collaboration with the Job Service Office and the local Workforce and Investment Board will provide pre-employment readiness training in job-seeking skills, job matching services, job training and placement, etc. to assist individuals with gaining or maintaining employment.
 - Small Business Development – Agency will assist individuals and groups in starting new business or expanding existing ones.
 - Daycare Projects – Agency will provide support services to parents or legal guardians in order for them to gain or maintain employment.
 - Summer Youth Employment – Agency in coordination with the Workforce and Investment Board and Job Service will provide youth with work experience to improve employment skills and provide additional funds coming into the household.
 - Job Fairs – Agency will conduct job seminars to aid individuals in finding gainful employment and increase household income.
 - Skill Training – Agency through Workforce Investment Act will provide individuals with job training (i.e., clerical, dispatching, retail) to increase their income as a result of training.
 - Employer-Based Training – Agency through Workforce Investment Act will provide on-the-job training to individuals to assist them in obtaining employment and maintaining it for ninety days.

- Community Work Experience – Agency through Department of Social Services will provide individuals with on the job training skills to obtain employment for at least ninety-days.
 - Job Counseling – Agency with the assistance of One-Stop will provide low-income individuals with multiple barriers to employment with job readiness and work ethics training.
 - Job Placement – Agency will assist low-income individuals in search for, applying to, and obtaining employment for at least ninety-days.
- (2) Education is designed to improve job opportunities and competencies skills through securing adequate education and training.
- Head Start – Agency with the assistance of parents volunteering will provide educational and developmental skills to individuals ranging from 2.5 – 4 years of age.
 - General Educational Development, Tutorial, Literacy, Adult Education - Agency will make available general educational development preparatory classes to low-income to complete their class and obtain general educational development certificate.
 - Basic Skills Tutoring – Agency through Workforce Investment Act will provide basic skills tutoring to increase their grade level performance.
 - Fraud and Scam Prevention Education – Agency will provide elderly individual with classroom training on fraud prevention to minimize or alleviate crime against the elderly.
 - Arts & Crafts Classes – Agency will conduct arts & crafts classes to teach individuals a skill useful in becoming more self-sufficient.
 - Job Readiness Skills Training – Agency will provide pre and post job readiness skills training through the Strategies for Empowering People program to increase individuals' employment opportunities
 - Afterschool Teen Pregnancy Prevention Program – Agency will provide pregnancy prevention education and develop social skills to individuals from 8-18 years of age after school or during school holidays.
 - Juvenile Justice – Agency will provide educational classes to improve individuals social and developmental skills to help prevent early dropout and truancy.
 - Sewing Class – Agency will provide training in sewing, mending, alterations, and crafts for low-income individuals to obtain sewing skills to save money that can be used later to meet basic needs.
 - Other Education Projects – Agency will assist individuals with tuition, books, supplies, and other related expenses to further their education and become more self-sufficient.
 - Pencils to Pen Purchase – Agency will purchase necessary school supplies for elementary school aged children, which increases access to available resources in the community.
 - Scholarship Program – Agency will utilize funds to assist college or vocational student with stipend to assist with their school expenses.

(3) Income Management is designed to educate client to make better income management decisions regarding savings account, household budgeting, low-energy conservation measures, etc.

- Weatherization – Agency with the assistance of Weatherization Programs will provide low-cost weatherization services (i.e., weather-stripping, air sealing, attic and/or sidewall insulation, sealing, caulking cracks around window and doors, etc.) to assist low income families to permanently reduce their energy bills.
- Household Financial Counseling, Budget Management, Budget Counseling, Family Counseling, Home Budget Management – Agency will assist in counseling individuals about family financial issues to improve their personal financial conditions (i.e., Maintain Budget, Open Individual Development Accounts or increase savings, seminars, etc.).
- Income Tax Counseling, Earned Income Tax Credit, Volunteer Income Tax Assistance – Agency will assist families in preparing federal income tax to determine income tax credit, alleviating processing cost, etc. to have more disposable income to meet other needs or experience an increase in annual income as a result of receiving allowable tax credits.
- Sewage Fee Assistance – Agency will take application & determine eligibility for a waiver of sewage fee increases that provides additional income available for living expenses as a result of the waiver.

(4) Housing is designed to improve the living environment of low-income individuals and families through securing adequate housing.

- Homeownership, Homeownership Counseling – Agency will coordinate funds from Federal Home Loan Bank and United States Department of Agriculture Rural Development Grants to assist families to purchase their homes or counsel families who are in default or in danger of foreclosure to avoid homelessness.
- Apartments for Rent, Housing and Urban Development Section 8 Rental Assistance, and Homeless to Stable Housing – Agency will assist families to maintain housing that is secure, safe, decent, and affordable.
- CSBG Elderly or Handicapped Assistance – Agency will provide ramps, railing, or devices up to \$300.00 to assist the disabled to maintain an independent living.
- Housing – Agency collaborating with local real estate groups will provide available housing information to the low-income communities for individuals and families to move from substandard housing into stable standard.
- Housing Preservation Grant – Families will be provided with hurricane related repairs to have their housing conditions improved.

(5) Emergency Services are designed to combat crisis situation.

- Utility, Food, Rental/Mortgage Assistance – Agency working in cooperation with Community Services Block Grant, United Way, Federal Emergency Management Administration, Low Income Home Energy Assistance Program, Atmos Energy Corporation, Emergency Shelter Grant, Greater Baton Rouge Food Bank, Food Pantry, Food Baskets, etc. will assist individuals and families to receive energy

and mortgage support to prevent utility cut off and/or eviction as well as food assistance.

- Emergency Financial Assistance – Agency will provide emergency financial assistance to families in a crisis situation (i.e., legal, transportation disaster relief, clothing, burial, temporary shelter, etc.)
- Community Services Block Grant Emergency Assistance – Agency with Community Services Block Grant will provide prescription payment for eligible families to meet their medical needs.
- Heat Relief, Fan Distribution – Agency will provide fans to elderly and/or disabled individuals during extreme temperature during the summer months to meet their emergency needs.

(6) Nutrition is designed to support nutrition initiatives to improve the health of low-income individuals and families.

- Child and Adult Care Food Program – Agency with the assistance of the Head Start Program will provide children with a nutritionally stable diet to meet their food needs.
- Hot Meals – Agency will provide children enrolled in agency’s day care with a hot nutritionally meal to meet their food needs.
- Surplus Good Distribution – Agency will distribute food from donations & food programs to meet the food needs of low-income families and individuals.
- Food for Seniors – Agency will distribute United States Department of Agriculture Commodities to eligible seniors on a monthly basis to meet their nutrition needs.
- Nutrition Education – Agency will conduct nutrition education classes for low-income individuals through linkage with Louisiana State University Cooperative Extension Service to maintain healthier eating habits.
- Community Garden - Agency will distribute vegetable plants, seeds, and fertilizer to elderly low-income families to increase their access to available resources.

(7) Linkages are designed to coordinate multiple programs and resources through anti-poverty programs to provide opportunities for low-income individuals and families to overcome the challenges associated with poverty.

- Information & Referral – Agency will refer individuals and families to other State and Federal Programs to fill service gaps.
- Head Start Volunteers – Agency with the assistance of volunteers will provide additional support in volunteer hours at the Head Start Centers.
- Senior Companion Program – Agency with the assistance of volunteers provide companionship to the elderly to maintain their independent living situation.
- School Supplies for Needy Children – Agency with the support of Community Services Block Grant funds and donations from community/local businesses will provide needy children with basic school supplies (i.e., notebooks, pencils, etc.) to assist family to have more accessible income for other needs.
- Legal Aid – Agency will provide office space for free legal assistance to low-income individuals to achieve some type of resolution to their legal situations

- Partnership Building – Agency coordinating services with partnership agreements to meet the needs of low-income clients.
- Individual Counseling – Agency will provide at risk youth with advice, guidance and referral information to improve their life skills to become part of a functioning family.
- Transportation, Vocation Rehabilitation, and Medical Transportation – Agency will provide elderly and disabled individuals with transportation to job sites, health care facilities, government entities, etc to maintain an independent living.
- Crime Prevention for the Elderly – Agency will provide with the assistance of law enforcement personnel and area professionals educational classes on crime prevention and emergency identification assistance to alleviate their fear of crime.
- Community Organization – Agency will provide information and technical assistance on energy conservation to the low-income communities.
- Brokerage/Advocacy, Community Partnership Agreements, Interagency Planning – Agency will conduct or participate in forums to solicit support from the public & private sector by entering into a cooperative agreement with the various groups represented to coordinate efforts to provide services to the low-income communities.
- Local Needs Assessments – Agency will conduct or participate in forums to explain community action to solicit cooperation from public and private sectors in meeting the needs of disadvantaged individuals and families.

(8) Self-Sufficiency is designed to remove obstacles for individuals and families who are attempting to transition off a State program.

- Case Management/Life Skills Training – Agency will provide families with life skills training to meet needs, set goals for future, plan activities conducive to promoting life stability to move toward the ability to maintain a stable independent living situation.
- Intervention for Family Stabilization – Agency will assist individuals and families in preventing or addressing personal and situational problems by arranging and/or providing short-term assistance in developing long-range plans to meet multiple needs and emergencies that are preventing self-sufficiency. Services may include outreach, advocacy, informal counseling, information and referral, follow-up and promoting client participant in the process.
- Cash Assistant – Agency will assist low-income families with the purchase of school supplies and uniforms to save money to meet other needs in order to experience greater economic stability.

(9) Health is designed to identify and combat health issues that impact the lives of low-income individuals and families.

- Medical Transportation – Agency will transport low-income individuals to medical services and pharmacy to meet their health needs.
- Pharmaceutical Access Program – Agency will collaborate with medical doctors to provide assistance to medical train staff in the delivery of health care services.

- Medicaid Application – Agency will take applications on individuals and forward them to the state to increase availability to medical care.
- Dental Health Education –Agency will provide preventative dental education workshops to promote good dental habits for children through follow-up calls and visits.
- Vision Screenings –Agency with the assistance of Community Services Block Grant funds will provide vision services to non-insured individuals as a preventive step for vision problems.
- Prescription Assistance – Agency will assist eligible individuals with no insurance to fill one month prescription to meet their medical needs.
- Alcohol & Drug Abuse Counseling and Referral – Individuals will be provided counseling services for alcohol, substance abuse and mental health referral to ameliorate their substance abuse, and/or mental health condition.

b. Linkages

In an effort to mobilize resources, collaboration is important to fill identified gaps in services that can not be met with on-site programs and/or activities. To further the collaboration efforts, community action agencies schedule forums to provide information to businesses, organizations, and the communities at-large about the Community Action Network to address specific needs of the communities, solicit cooperative agreements to provide linkages to other programs and mobilize resources to effectively deliver services to low-income people. Further, Community Action Agencies are encouraged to have a representative on the Workforce Investment Board. By establishing linkages through contractual agreements/memorandum of understanding with local government and law enforcement agencies; faith-based and charitable organizations; local school systems, colleges, vocational trade schools, local civic and business group, health care program, etc., Community Action Agencies are able to partner with other programs and services to make sure that needs of the low-income communities are met. Community Action Agencies has form linkage with the following to address poverty-related conditions:

- Federal & Local Government and Law Enforcement Agencies (i.e., Council on Aging, Sheriff or Police Department, Office of Family Support, Supplemental Security Income Office, United States Department of Agriculture Office of Rural Development, Internal Revenue Service, etc.);
- Job Training Programs (i.e. Workforce Investment Boards, Louisiana Workforce Commission’s Career Solution Centers, etc.);
- Faith Based Organization and Charitable Organizations (i.e., local churches, United Way, Red Cross, Salvation Army, etc.);
- Schools (i.e., public and private schools; vocational trade schools, colleges, etc.);
- Local Civic and Business Group (i.e. Chambers of Commerce, Sororities, Fraternities, local business, YMCA and YWCA, etc.);
- Local Health Care Programs (i.e., Parish Health Unit, community health clinic/hospitals, mental health and substance abuse treatment, etc.);
- CAA Governance/Advisory Board (i.e., program implementation, mobilizing resources, etc.); etc.

c. Coordination and Other Public and Private Resources

The State encourages Community Action Agencies to actively network with local businesses, foundations, and public agencies to coordinate services to provide a range of services and activities to meet the needs of many and not a few. The coordination of community, public, and private programs will maximize the use of available resources and avoid duplicating and supplanting. The following are examples of public and private resources.

- **Private Resources**

Utilities Companies – provide donations for payment on utilities, payment extension;
Pharmaceutical Companies – provide free prescription medications;
Local Community Business & Organizations – provide substance abuse and mental health treatment, youth programs & job creations, collaboration on affordable housing, school supplies, donate food, day care, rent/mortgage, medical equipment, clothing, etc.);
etc.

- **Public Resources**

Parish Government – provide free office space and utilities to operate services and activities; funds for homeless emergency shelter, etc.);
Louisiana Workforce Commission – Administrative and programmatic support for the community services block grant program;
Senior Employment and Training Program - Provide work experience slot to assist with the day-to-operation of the community action agencies' operations;
Capital Outlay – public project to assist with community revitalization;
Louisiana State University Agriculture Center, Greater Baton Rouge Literacy Council, etc. – financial literacy;
Medial Health Clinic – free health screening services, etc.

d. Innovative Community and Neighborhood-Based Initiatives

Community Action Agencies have been the focal point for many years in responding to poverty-related problems due to emergencies, disasters, economic downturns, etc. Community Action Agencies are encouraged identify services and activities having a measurable and potential impact on the causes of poverty in the areas to be served through the implementation of innovative programs. To move individuals and families toward self-sufficiency, planned activities are based on community needs assessment and submitted to Louisiana Workforce Commission for review and approval. The initiatives have included the summer jobs programs for teens, general support for school initiative, tax assistance, transportation assistance, garden seed project, general support for equipment upgrade, emergency disaster relief assistance, etc.

2. Community Needs Assessments

Each Community Action Agency is required to submit a yearly CSBG Subgrant and conduct a needs survey to establish the needs of their community it serves as a condition of funding.

This may be in the form of ongoing surveys and/or public meetings. The subgrant includes a description of the agency's community needs assessment survey form ranking the responses from 1-10, with 1 equaling the greatest number of responses and 10 or greater the least number of responses; the identification of prioritized needs as determined by that assessment process; a description of the service delivery system targeted to low-income individuals and families within the area; and a coordination/linkages plan describing established working relationships with area service providers. Gaps in the delivery of services are identified within the coordination plan and mechanisms are identified for developing appropriate linkages among area providers through information, referral, and case management and follow up consultation. Grantees provide a description of how CSBG funding is coordinated with both public and private resources to address needs with each grantee's service area.

3. Tripartite Boards

In order for a private, nonprofit entity to be considered to be an eligible entity for purposes of Section 676B(1) of the Act, the entity shall administer the community services block grant program through a tripartite board described in the following paragraphs that fully participates in the development, planning, implementation, and evaluation of the program to serve low-income communities. Further, the members of the board selected in accordance with this paragraph shall be selected by the entity and the board shall be composed so as to ensure that:

- a. one-third of the members of the board are elected public officials, currently holding office, or their representatives, except that if the number of elected officials reasonable available and willing to serve is less than one-third of the membership on the board, membership on the Board of appointed public officials or their representatives may be counted in meeting such one-third requirements;
- b. not less than one third of the members are persons chosen in accordance with democratic selection procedures adequate to assure that these members are representative of low-income individuals and families in the neighborhood served; and
- c. the remainder of the members is officials or members of business, industry, and labor, religious, law enforcement, education or other major groups and interests in the community served.

In order for a public organization to be considered an eligible entity for the purposes of Section 673(1) of the CSBG Act, the entity shall administer the Community Services Block Grant program through:

- a. a tripartite board, which shall have members selected by the organization and shall be composed so as to assure that no fewer than one-third of the members are chosen in accordance with democratic selection procedures adequate to assure that:
 - (1) members are representatives of the low-income individuals and families in the neighborhood served;
 - (2) reside in the neighborhood served; and
 - (3) are able to participate actively in the development, planning, implementation, and evaluation of programs funded under the CSBG Act; or

- b. another mechanism specified by the State to assure decision making and participation by low-income individuals in the development planning, implementation and evaluation of programs funded by the CSBG Act.
- c. Each eligible entity must submit a current board listing with each application and amendment to the subgrant, which confirms the board composition in accordance with the above provision(s). The Community Action Agencies are required to submit updates to the Board Information Sheet as changes occur in the board membership.

4. State Charity Tax Program

There is no State Charity Tax Credit Program established in Louisiana.

5. Programmatic Assurance

Each of the assurances outlined in Section 676 (b) of the CSBG Act will be carried out as follows:

a. Assurance '676(b)(1):

Funds made available through the grant or allotment will be used:

- (1) To support the most effective use of the community services block grant funds and to attain a measurable and positive impact on the causes of poverty and the barriers to self-sufficiency, the Louisiana Workforce Commission, Office of Workforce Development, requires that entities funded on the local level develop applicable strategies and activities through a annual review of the CSBG Subgrant (Contract). CSBG Subgrants must include the services and assistance that are to be supported with the allowable uses of CSBG funds and must identify how the services are to be coordinated with other service providers in the community. These activities will be available to all low income individuals and families and includes families and individuals who are attempting to transition off a State program carried out under Part A of Title IV of the Social Security Act, homeless individuals and families, migrant and Seasonal farm workers, and elderly low-income individuals and families. Each local entities subgrant will describe specific activities, as well as coordination and linkages being utilized, as relates to each of the following objectives;
 - (i) remove obstacles and solve problems which block the achievement of self sufficiency. Activities may include referral to existing program, which provide support for persons who are entering the job market, advancing up the career ladder, or in training with reasonable one time purchases of clothing and\or tools required to start a specific job\training, provision of temporary child care or transportation to assist persons to accept employment\training, provision of or referral to remedial education, training in growing, preserving and storing foods for the family, training in craft programs to make needed items and market surplus items and through the one stop system, coordination of activities with other agencies which provide similar services;

- (ii)** secure and maintain meaningful employment, activities may include pre-employment work readiness services and post employment follow-up assistance, referral to short term training, work experience, on-the-job training, job development and placement coordinated through the One Stop System;
- (iii)** attain an adequate education, with particular attention toward improving literacy skills of low-income families in the communities involved, which may include carrying out family literacy initiatives activities such as referral to or enrollment in general equivalency diploma (GED) programs, basic skills upgrade as relates to career ladders, special tutoring, assistance in obtaining grants to further education, and scheduling seminars to assist individuals to make better use of available income;
- (iv)** make better use of available income, activities may include counseling on budgeting and consumer education;
- (v)** obtain and maintain adequate housing and a suitable living environment activities may include referral to and assistance in obtaining low-cost housing through these of local resources: weatherization and repair of existing homes, workshops on methods of obtaining and maintaining suitable housing, workshops and assistance in conserving and effectively using energy heating and cooling, and a survey of housing needs to assist in providing suitable housing;
- (vi)** obtain emergency assistance through loans, grants, or other means to meet immediate and urgent family and individual needs, including health services, nutritious food services, housing and employment related assistance. Activities may include emergency assistance for medical services, food, and shelter, surveys of loans or grants available on the local, state, or federal level, referral to available sources for loans or grants, and assistance in completing applications for loans or grants;
- (vii)** achieve greater participation in the affairs of the communities involved, including the development of public and private grassroots partnerships with local law enforcement agencies, local housing authorities, private foundations, and other public and private partners to document best practices based on successful grassroots intervention in urban areas, to develop methodologies for widespread replication; and strengthen and improve relationships with local law enforcement agencies, which may include participation in activities such as neighborhood or community policing efforts; activities may include the formation of neighborhood associations with the goal of improving conditions, and encouragement of local residents to become members of and serve on boards of local agencies established to serve the community, neighborhood watch and TRIAD (partnerships between the Community Services Block Grant, law enforcement, and the District Attorney's Office to help the elderly prevent and deal with crime in their community);
- (2)** To address the needs of youth in low-income communities through youth development programs that support the primary role of the family, give priority to the prevention of youth problems and crime, and promote increased community coordination and collaboration in meeting the needs of youth, and support development and expansion of innovative community-based youth development programs that have demonstrated success

in preventing or reducing youth crime, such as programs for the establishment of violence-free zones that would involve youth development and intervention models (such as models involving youth mediation, youth mentoring, life skills training, job creation, and entrepreneurship programs; an after-school child care programs; through the Local Workforce Investment Board's Youth Council, and support development and expansion of innovative community-based youth development programs that have demonstrated success in preventing or reducing crime, such as programs for the establishment of violence-free zones that would involve youth development and intervention models (such as models involving youth mediation, youth mentoring, life skills training, job creation and entrepreneurship programs) and after-school child care programs;

- (3) To make more effective use of, and to coordinate with, other programs (including State welfare reform efforts), activities may include research and development of a directory of services available, development of cooperative agreements with other providers of services, seeking other services available and preparing proposals for those services, referral of individuals to other available services, and assistance to individuals in applying for available services.

(b) Assurance '676(b)(4):

Eligible entities in the State will provide, on an emergency basis, for the provision of such supplies and services, nutritious foods, and related services, as may be necessary to counteract conditions of starvation and malnutrition among low-income individuals. Activities may include the establishment of emergency funds to provide needed services, establishment of community food banks, food pantries, the establishment of community kitchens to serve meals to the needy, provide nutritional education, develop community gardens and or provide seeds and tools for individual gardens.

(c) State Assurance '676(b)(5):

Eligible entities in the State will coordinate and establish linkage between governmental and other social services programs to assure the effective delivery of such services to low-income individuals and to avoid duplication of such services, and State and the eligible entities will coordinate the provision of employment and training activities in the State and in communities with entities providing activities through statewide and local workforce investment systems under the Workforce Investment Act of 1998. The Louisiana Workforce Commission, Office of Workforce Development, will require that every eligible agency which is funded establish procedures to assure coordination of activities on the local level (activities to achieve this may include serving on boards and councils of other service providers, referring individuals to other programs and/or services, soliciting cooperative efforts from other service providers, and giving assistance to individuals in applying for services, cooperative agreements with other agencies to prevent duplication of services, and to assure effective use of funds including employment and training efforts through the local workforce investment system under the Workforce Investment Act of 1988).

(d) Assurance '676(b)(6):

The State will ensure coordination between antipoverty programs in each community in the State, and ensure, where appropriate, that emergency energy crisis intervention programs under Title XXVI (relating to low-income home energy assistance) are

conducted in communities. Most of the State's eligible entities receive Weatherization and Low Income Heating Assistance Program (LIHEAP) funds to provide home energy assistance to low-income residents.

(e) Assurance '676(b)(9):

The State and eligible entities in the State will, to the maximum extent possible, coordinate programs with and form partnerships with other organizations serving low-income residents of the community and members of the groups served by the State, including religious organizations, charitable groups, and community organizations. Many eligible entities work with faith-based organizations to expand resources and to provide direct services to low-income individuals and families such as family service collaboratives, Head Start, and surplus commodity distribution programs.

G. Fiscal Control and Monitoring

(1) State CSBG Program Monitoring

As required under Section 678B (a) of the Act, the State provides the following reviews of eligible entities:

- (a) a full onsite review of each eligible entity at least once during each three-year period,
- (b) an onsite review of each newly designated entity immediately after the completion of the first year in which such entity receives funds through the community service block grant program;
- (c) follow-up reviews including prompt return visits to eligible entities, and their programs, that fail to meet the goals, standards, and requirements established by the State;
- (d) other reviews as appropriate, including reviews of entities with programs that have had other Federal, State, or local grants (other than assistance provided under the community services block grant program) terminated for cause; and,
- (e) the last statewide legislative audit covered the period July 1, 2009 through June 30, 2010 and included Louisiana Workforce Commission, Community Services Block Program's activities.

(2) Corrective Action, Termination or Reduction of Funding:

The State will comply with the requirements of Section 678C of the Community Services Block Act. If the State determines on the basis of a final decision in a review pursuant to the Act that an eligible entity fails to comply with the terms of an agreement, or the State Plan, to provide services under this subtitle or to meet appropriate standards, goals, and other requirements established by the State (including performance objectives) the State will:

- inform the entity of the deficiency to be corrected;
- requires the entity to correct the deficiency;
- offer training and technical assistance;
- require the entity to submit a corrective action;
- monitor entity's corrective action plan

- (a) if appropriate, to help correct the deficiency, and prepare and submit to the Secretary a report describing the training and technical assistance offered; coordination is achieved between Technical Assistance Staff Monitors, and the Office of Workforce Development's Auditors to reduce findings and improve monitoring and technical assistance to the community action agencies; and/or special grants to the community action agencies' association or other consultants with expertise in operating community action agencies;
- (b) if the State determines that such training and technical assistance are not appropriate, prepare and submit to the Secretary a report stating the reasons for the determination. Administrative probation may be used for agencies in such cases, which involves more intensive monitoring of the community services block grant funds expended and services provided by the agency. When an agency fails to provide the necessary documents to show how the community services block grant funds are utilization that agency will be place in a high-risk category or placed on probation until documents are provided and/or for a period of time to be determined by the State.
- (c) At the discretion of the State (taking into account the seriousness of the deficiency), allow the entity to develop and implement a quality improvement plan, after being informed of the deficiency, a quality improvement plan to correct such deficiency within a reasonable period of time, 30 to 60 days as determined by the State; and no later than 30 days after receiving from an eligible entity a proposed quality improvement plan pursuant to subparagraph, either approve such proposed plan or specify the reasons why the proposed plan can not be approved; and after providing adequate notice and an opportunity for a hearing, initiate proceeding to terminate the designation of or reduce the funding under the Act for the eligible entity unless the entity corrects the deficiency.

A determination to terminate the designation or reduce the funding will, upon request, be submitted to the Secretary for review. The State will provide all documentation requested by the Secretary to complete the review. The State further assures that any eligible entity in the State that received funding in the previous fiscal year through a Community Services Block Grant, the community services block grant program will not have its funding terminated or reduced below the proportional share of funding the entity received in the previous fiscal year unless, after providing notice and an opportunity for a hearing on the record, the State determines that cause exists for such termination or such reduction, subject to review by Secretary of the U.S. Department of Health and Human Services as provided in Section 678C(b) of the CSBG Act and for the purposes of making a determination with respect to a funding reduction, the term "cause" includes:

- a statewide redistribution of funds under this subtitle to respond to the results of the most recently available census or other appropriate data;
- the establishment of a new eligible entity;
- severe economic dislocation; or
- the failure of an eligible entity to comply with the terms of its agreement or to meet the State requirements as described in section 678C (a) of the Act.

3. Fiscal Controls, Audits and Withholding

The Louisiana Workforce Commission's Community Services Block Grant Unit shall control funds received by the State. The State provides fiscal control of funds through the State Fiscal Unit who assigns an accountant to oversee and review daily, expenditures and request for funds submitted by each Community Action Agency. In addition, the accountant is responsible for payments of drawdown requests and assuring that adequate fiscal records/correct expenditure reports are submitted and maintained. This is accomplished under the general oversight of the departments Fiscal Division/Officer and State's Legislative Auditor. An auditor/monitor will conduct on-site fiscal reviews of the subgrantees' fiscal systems and expenditures as time permits. Further, the monitors will sample fiscal records during routine monitoring visits, issue reports, and make recommendations, and follow-up reviews. The Community Services Block Grant Programs technical assistant staff will be responsible for obtaining and following-up on audit reports from subgrantees. Each subgrantee shall be required to maintain a fiscal system, which complies with the requirements for the proper disposal of the accounting for federal funds in accordance with the standards of the Office of Management and Budget. This financial system may be reviewed prior to funding to assure the adequacy of the system.

Community Services Block Grant Subgrantees must also submit monthly expenditure reports, reflecting monthly and cumulative expenditures through the end of the report period by budget line item. Back up documentation may also be requested with the monthly expenditure reports. Expenditure reports not submitted timely and accurately will cause funds to be withheld until acceptable reports are received from the entity. Subgrantees not submitting expenditure reports timely may have funds recouped and returned to the U.S. Department of Health and Human Services, Office of Community Services, if corrective actions not taken by the end of the contracted period.

Audits

The State shall provide the Secretary of the U.S. Department of Health and Human Services with an audit of the use of Community Services Block Grant funds, as required by the Community Services Block Act. The State Legislative Auditor's Office will conduct audits of the Department of Workforce Commission in accordance with the provisions of OMB Circular A-133. A copy of an audit report pertaining to Community Services Block Grant will be submitted upon request to eligible entities that are the subject of the audit at no cost to the Legislature of the State and the Secretary of the U.S. Department of Health and Human Services within thirty days after completion. Where applicable, subgrantees will be required to obtain an audit (A-133) from an independent Certified Public Accountant, who has been approved by the Office of the Legislative Auditor for the State, which includes the use of the Community Services Block Grant funds in a comprehensible audit of all the activities of the agency. This audit shall be completed after the end of the fiscal year of the subgrantee, and copies shall be forward to the Community Services Block Grant (CSBG) Unit of the Louisiana Workforce Commission for review and resolution of any problem areas affecting the Community Services Block Grant Program funding.

Repayment

Repayment will be made by the State to the Secretary of the U.S. Department of Health and Human Services for any amounts found not to have been expended or the Secretary may offset such amounts against any other amount to which the State is or will become entitled to under the Act.

a. The assurance ‘676(b)(7):

The State will permit and cooperate with Federal investigations undertaken in accordance with section 678D of the Act by responding promptly to requests from the federal agency and providing information and assistance necessary to obtain a successful conclusion to any investigation;

b. The assurance ‘676(b)(8):

Any eligible entity in the State that received funding in the previous fiscal year through a community services block grant under the community services block grant program will not have its funding terminated or reduced below the proportional share of funding the entity received in the previous fiscal year unless, after providing notice and an opportunity for a hearing on the record, the State determines that cause exists for such termination or such reduction, subject to review by the Secretary as provided in Section 678C(b) of the Act. In complying with this assurance, the State will not terminate funding or reduce funding below the proportional share of funding received in the previous fiscal year of an eligible entity.

c. The assurance ‘676(b)(10):

The State will require each eligible entity in the State to establish procedures under which a low-income individual, community organization, or religious organization, or representative of low-income individuals that considers its organization, or low-income individuals, to be inadequately represented on the board (or other mechanism) of the eligible entity to petition for adequate representation. The State will carry out this assurance through its contracting and monitoring requirements with eligible entities.

H. Accountability and Reporting Requirements

1. Results Oriented Management and Accountability (ROMA):

Each subgrant agreement will be required to identify, at a minimum, the goal and outcome measures it will address for self-sufficiency, family stability, and community revitalization utilizing the information provided by the State and the Monitoring and Assessment Task Force. The State requires submission of quarterly activity reports and monthly expenditure reports that provide for an accounting of fiscal expenditures and programmatic outcome measures. ROMA goals and outcomes incorporated in the State’s quarterly Performance indicators. All of the following ROMA goals may, however, be addressed and reported on:

1. Low-income people become more self-sufficient (self-sufficiency).
2. The conditions in which low-income people live are improved (community revitalization).
3. Low-income people own a stake in their community.

4. Partnerships among supporters and providers of services to low-income people are achieved.
5. Agencies increase their capacity to achieve results.
6. Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive systems (family stability).

Community Services Block Grant eligible entities report performance based data on the National Goals/National Performance Indicators (NPIs) outlined below:

National Performance Indicator 1.1-Employment

The number and percentage of low-income participants in Community Action employment initiatives who get a job or become self-employed as measured by one or more of the following:

- a. Unemployed and obtained a job
- b. Employed and maintained a job for at least 90 days
- c. Employed and obtained an increase in employment income and/or benefits
- d. Achieved “living wage” employment and/or benefits

National Performance Indicator 1.2-Employment Supports

The number of low-income participants for whom barriers to initial or continuous employment are reduced or eliminated through assistance from Community Action as measured by one or more of the following:

- A. Obtained skills/competencies required for employment
- B. Completed ABE/GED and received certificate or diploma
- C. Completed post-secondary education program and obtained certificate of diploma
- D. Enrolled children in before or after school programs
- E. Obtained care for child or other dependent
- F. Obtained access to reliable transportation and/or driver’s license
- G. Obtained health care services for themselves or family member
- H. Obtained and/or maintained safe and affordable housing
- I. Obtained food assistance
- J. Obtained non-emergency LIHEAP energy assistance
- K. Obtained non-emergency WX energy assistance
- L. Obtained other non-emergency energy assistance (State/local/private energy programs. Do not include LIHEAP or WX)

National Performance Indicator 1.3-Economic Asset Enhancement and Utilization

The number and percentage of low-income households that achieve an increase in financial assets and/or financial skills as a result of Community Action assistance, and the aggregated amount of those assets and resources for all participants achieving the outcome.

A. Enhancement

1. Number and percent of participants in tax preparation programs who qualified for any type of Federal or State tax credit and the expected aggregated dollar amount of credits
2. Number and percent of participants who obtained court-ordered child support payments and the expected annual aggregated dollar amount of payments

3. Number and percent of participants who were enrolled in telephone lifeline and/or energy discounts with the assistance of the agency and the expected aggregated dollar amount of savings

B. Utilization

1. Number and percent of participants demonstrating ability to complete and maintain a budget for over 90 days
2. Number and percent of participants opening an Individual Development Account (IDA) or other savings accounts
3. Number and percent of participants who increased their savings through IDA or other savings accounts and the aggregated amount of savings
4. Of participants in a Community Action assets development program (IDA and others):
 - a. Number and percent of participants capitalizing a small business with accumulated savings
 - b. Number and percent of participants pursuing post-secondary education with accumulated savings
 - c. Number and percent of participants purchasing a home with accumulated savings
 - d. Number and percent of participants purchasing other assets with accumulated savings

National Performance Indicator 2.1-Community Improvement and Revitalization

Increase in, or safeguarding of, threatened opportunities and community resources or services for low-income people in the community as a result of Community Action projects/initiatives or advocacy with other public and private agencies.

- A. Jobs created, or saved, from reduction or elimination in the community
- B. Accessible “living wage” jobs created, or saved from reduction or elimination in the community
- C. Safe and affordable housing units created in the community
- D. Safe and affordable housing units in the community preserved or improved through construction, weatherization or rehabilitation achieved by Community Action activity or advocacy
- E. Accessible and affordable health care services/facilities for low-income people created, or saved from reduction or elimination
- F. Accessible safe and affordable child care or child development placement opportunities for low-income families created, or saved from reduction or elimination
- G. Accessible before-school and after-school program placement opportunities for low-income families created, or saved from reduction or elimination
- H. Accessible new or expanded transportation resources, or those that are saved from reduction or elimination, that are available to low-income people, including public or private transportation
- I. Accessible or increased educational and training placement opportunities, or those that are saved from reduction or elimination, that are available for low-income people in the community, including vocational, literacy, and life skill training, ABE/GED, and post-secondary education

National Performance Indicator 2.2-Community Quality of Life and Assets

The quality of life and assets in low-income neighborhoods are improved by a Community Action initiative or advocacy.

- A. Increases in community assets as a result of a change in law, regulation or policy, which results in improvements in quality of life and assets
- B. Increase in the availability or preservation of community facilities
- C. Increase in the availability or preservation of community services to improve health and safety
- D. Increase in the availability or preservation of commercial services within low-income neighborhoods
- E. Increase in or preservation of neighborhood quality-of-life resources

National Performance Indicator 2.3-Community Engagement

The number of community members working with Community Action to improve conditions in the community.

- A. Number of community members mobilized by Community Action that participate in community revitalization and anti-poverty initiatives
- B. Number of volunteer hours donated to the agency (This will be ALL volunteer hours)

National Performance Indicator 3.1-Community Enhancement through Maximum Feasible Participation

Total number of volunteer hours donated by low-income individuals to Community Action (This is ONLY the number of volunteer hours from individuals who are low-income)

National Performance Indicator 3.2-Community Empowerment through Maximum Feasible Participation

The number of low-income people mobilized as a direct result of a Community Action initiative to engage in activities that support and promote their own well-being and that of their community.

- A. Number of low-income people participating in formal community organizations, government, boards or councils that provide input to decision-making and policy-setting through Community Action efforts
- B. Number of low-income people acquiring businesses in their community as a result of Community Action assistance
- C. Number of low-income people purchasing their own home in their community as a result of Community Action assistance
- D. Number of low-income people engaged in non-governance community activities or groups created or supported by Community Action

National Performance Indicator 4.1-Expanding Opportunities through Community-Wide Partnerships

The number of organizations, both public and private, that Community Action actively works with to expand resources and opportunities in order to achieve family and community outcomes.

National Performance Indicator 5.1-Agency Development

The number of human capital resources available to Community Action that increase agency capacity to achieve family and community outcomes.

National Performance Indicator 6.1-Independent Living

The number of vulnerable individuals receiving services from Community Action who maintain and independent living situation as a result of those services

- A. Senior Citizens
- B. Individuals with Disabilities

National Performance Indicator 6.2-Emergency Assistance

The number of low-income individuals served by Community Action who sought emergency assistance and the number of those individuals for whom assistance was provided

- A. Emergency Food
- B. Emergency Fuel or Utility Payments Funded by LIHEAP or Other Public and Private Funding Sources
- C. Emergency Rent or Mortgage Assistance
- D. Emergency Car or Home Repair (i.e. structural, appliance, heating system, etc.)
- E. Emergency Temporary Shelter
- F. Emergency Medical Care
- G. Emergency Protection from Violence
- H. Emergency Legal Assistance
- I. Emergency Transportation
- J. Emergency Disaster Relief
- K. Emergency Clothing

National Performance Indicator 6.3-Child and Family Development

The number and percentage of all infants, children, youth, parents, and other adults participating in development or enrichment programs who achieve goals

Infants and Children

- Head Start (including Early Head Start);
- State-funded pre-school child development programs;
- CSBG-funded child development/child care programs;
- TANF-funded child care programs;
- Social Services Block Grant (SSBG) supported child care/development programs;
- Employer-based child care/child development programs serving the children of agency employment program participants;
- Pre-school enrichment or developmental programs operated by “partnering” organizations within the community to which children of agency program participants are referred and served, including faith based organizations;
- Agency clinic or other early childhood health screen and immunization services provided directly or through referral; and

Youth

- Before and after school recreational or enrichment programs for school aged youth;
- Mentoring programs for at-risk youth;
- Youth counseling and peer support group activities;
- Family counseling;
- Substance abuse prevention programs;
- Educational skill enhancement programs;
- After school and summer youth employment training and placement programs;
- Food and nutrition assistance and instructional programs; and
- Anger management and conflict resolution instruction.

Parents and Other Adults

- Parenting skills enhancement programs;
- Family functioning skill enhancement programs, including focus on communications, conflict resolution, supportive relationship building, responsibility sharing, promotion of healthy marriages;
- Family Counseling;
- Mental health and substance abuse treatment; and
- Family/domestic violence prevention, intervention, and remediation programs.

National Performance Indicator 6.4-Family Supports (Seniors, Disabled and Caregivers)

Low-income people who are unable to work, such as seniors, adults with disabilities, and caregivers, for whom barriers to family stability are reduced or eliminated

- A. Enrolled children in before or after school programs
- B. Obtained care for child or other dependent
- C. Obtained access to reliable transportation and/or driver's license
- D. Obtained health care services for themselves or family member
- E. Obtained safe and affordable housing
- F. Obtained food assistance
- G. Obtained non-emergency LIHEAP energy assistance
- H. Obtained non-emergency WX energy assistance
- I. Obtained other non-emergency energy assistance (State/local/private energy programs. Do not include LIHEAP or WX.)

National Performance Indicator 6.5-Service Counts

The number of services provided to low-income individuals and/or families

- A. Food Boxes
- B. Pounds of Food
- C. Units of Clothing
- D. Rides Provided
- E. Information and Referral Calls

(2) Annual Report: Section 678(a)(2):

The State will prepare and submit an annual report to the Secretary on the measured performance of the State and its eligible entities. The report will include at minimum information that is pertinent and comprehensive, and which describes in detail CSBG activities and services as well as addresses outcomes which measure how CSBG funds were used to promote self-sufficiency, family stability, and community revitalization. The annual IS survey report will contain performance measurement outcome data which addresses the implementation of the ROMA goals and outcomes measures and the National Performance Indicators.

In order to implement this State Plan, the Louisiana Workforce Commission entered into subgrant agreements with the State's forty-two (42) eligible Community Action Agencies. The forty-two (42) eligible Community Action Agencies collectively serve all sixty-four (64) parishes with a wide and varied range of services designed to assist low-income individuals and families. These agencies are required to address one or more of the activities covered under the aforementioned section, based upon the needs of low-income individuals and families in their service area. Each of the forty-two (42) eligible Community Action Agencies receiving funding are required to conduct a needs survey in their area to determine and justify the activities/services provided under their subgrant agreement.

Program Activities

Each subgrantee is required to specify in their subgrant the types of activities to be performed with Community Services Block Grant funds and a budget identifying the costs involved. A planned outcome was required and reported for each activity receiving community services block grant funds, including outcomes which measure their success in promoting self-sufficiency, family stability, community revitalization, partnerships among supporters and providers. Agencies increased their capacity to achieve results, and low-income people achieved potential by strengthening family and other support systems. In FY 2009, Louisiana served 421,858 low-income individuals and 222,048 low-income families. In FY 2010, Louisiana served 1,744,852 low-income individuals and 375,185 low-income families. Some of the activities performed by the community action agencies during fiscal year 2009 and 2010 were:

- classroom training and other support services to assist in obtaining and maintaining employment;
- referral to GED training and assistance in obtaining grants to further education;
- seminars on money management to assist in making better use of available income;
- assistance in application for available housing to assure suitable housing for the needy.
- establishment of emergency assistance programs to provide kitchens to disburse meals to the needy, provide free medical services, shelter, clothing utilities;

- counseling participants in writing resumes, dressing for interviews, and conduct during interviews for jobs; provisions of garden seeds to assist in growing food for family use; instructions in growing, preserving and storing food;
- establishment of neighborhood centers to encourage community participation, and encouragement of individuals to serve on boards and councils for services to the needy;
- coordinating with agencies and searching out and applying for other funding sources;
- establishing coordination and linkages with other agencies, public and private, and developing private sector involvement in the activities of the agency and;
- small business development;
- household financial counseling;
- weatherization assistance; and
- providing emergency food, shelter and medical assistance.

Planned and Actual Expenditures

The State received \$16,335,580 for FY 2009 Community Services Block Grant funds; \$16,204,010.68 was accrued in expenditures. The State received \$23,473,377 for FY 2009 Community Services Block Grant ARRA funds; \$22,036,686.22 was accrued in expenditures. The State received \$16,335,580 for FY 2010 Community Services Block Grant funds; \$15,171,570.12 has been accrued in expenditures thus far. The State has received \$11,912,339 of the \$15,883,119 FY 2011 Community Services Block Grant funds. Forty-two Community Action Agencies received 95% of the funds, less \$100,000, for core operations that included activities and services, as defined in the Act, identified in their subgrant agreements and salaries of staff personnel to help individuals and families impacted by poverty. There were no Community Services Block Grant funds recaptured and redistributed.

Distribution of Funds for Discretionary Purposes

A \$100,000 in Discretionary Funds was set aside to supporting innovative community and neighborhood-based initiatives related to the purpose of Community Services Block Grant, Section 676(b) (3)(D). For FY 2009, the \$13,000 was distributed to assist low-income individuals and families impacted by Hurricanes Gustav and Ike and \$87,000 was unobligated. For FY 2010, \$100,000 was distributed to fund summer employment, training initiatives and enhance services to assist low-income individuals and families. For FY 2011, \$35,500 was distributed to fund a leadership and community engagement project and \$64,500 was used to purchase a statewide computer data management system.

Planned use of funds for State Administration

In accordance with Section 675(b) (2), no more than 5 percent of the State's grant or allotment will be used for administrative expenses, including monitoring activities. The planned use and actual expenditures for administrative funds for FY 2009 was \$819,779 and \$816,777 for FY 2010. The planned use of administrative funds for FY 2011 is \$794,156.

Profile of Participants Served

Gender:	2009	2010
Male	149,532	106,376
Female	<u>251,445</u>	<u>196,704</u>
	Total: 400,977	Total: 303,080
Age:		
0-5	31,148	36757
6-11	42,201	34563
12-17	46,769	28600
18-23	38,004	27247
24-44	85,183	63161
45-54	50,627	41826
55-69	58,809	43988
70+	<u>48,111</u>	<u>32440</u>
	Total: 400,852	Total: 308,582
Ethnicity/Race:		
Hispanic or Latino	4,030	5,665
Not Hispanic or Latino	<u>309,890</u>	<u>295,088</u>
	Total: 313,920	Total: 300,753
Race:		
White	96,204	99,333
Black African America	294,621	202,243
American Indian and Alaska Native	1,642	1,231
Asian	1,011	1,410
Native Hawaiian and Other Pacific Islander	81	277
Other	3,543	1,760
Multi-race (any two or more of the above)	<u>1,142</u>	<u>2555</u>
	Total: 398,244	Total: 308,809
Education Level:		
0-8	23,123	21,638
9-12 /non graduates	43,251	47,371
high school grad/GED	59,264	61,698
12+ some post secondary	30,943	16,501
2 or 4 yr college graduates	<u>9,610</u>	<u>8613</u>
	Total 166,191	Total: 155,821
Other Characteristics:		
Health Insurance	164,233	240,068
Disabled	142,795	261,555

Statistical Report on CSBG Program Services

Service Category	CSBG Funds for FY 2009	ARRA Funds
Employment	\$844,569	\$28729.00
Education	\$723,015	\$35048.00
Income Management	\$1,980,396	\$26,362.00
Housing	\$539,296	\$26,362.00
Emergency Services	\$5,211,038	\$0.00
Nutrition	\$2,256,839	\$0.00
Linkages	\$2,544,899	\$0.00
Self-Sufficiency	\$343,011	\$0.00
Health	\$663,269	\$0.00
Other/Special/Innovative Programs	\$0	\$0.00

Service Category	CSBG Funds for FY 2010	ARRA Funds
Employment	\$915,661	\$9,107,422
Education	\$702,254	\$221,892
Income Management	\$2,587,015	\$2,276,080
Housing	\$394,987	\$1,152,147
Emergency Services	\$3,877,068	\$4,958,364
Nutrition	\$2,877,855	\$410,127
Linkages	\$2,561,880	\$642,977
Self-Sufficiency	\$430,661	\$91,487
Health	\$830,120	\$71,345
Other/Special/Innovative Programs	\$1,400	\$313,862

Training and Technical Assistance Provided

On January 8, 2009, the Community Action Agencies' new employees were provided guidance on the activity report instruction to ensure data was properly recorded and reported correctly.

On February 25, 2011, The CSBG Unit provided guidance on the contract process and procedures and expenditure reports.

The agency contracted with NASCSP to provide training to the Community Action Agencies on Cost Allocation, Organization-wide budgeting, Introduction to ROMA, Outcome and Performance Management on April 12, 2011 and April 13, 2011.

On August 16, 2011, the CSBG Unit will provide guidance on ROMA Goals & Outcomes, IS Survey, Activity Reports and Expenditure Reports.

Technical assistance is provided on a continuous basis: daily, weekly, and monthly via telephone, email or fax. Onsite technical assistant is provided as needed and when a subgrantee makes specific request for assistance and when monitoring reviews indicate additional technical assistance is essential.

VI. ADMINSTRATIVE CERTIVICATIONS

Statement for Loan Guarantees and Loan Insurance

The undersigned States, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

Signature – Curt Eysink

Executive Director

Title

Louisiana Workforce Commission

Organization

Date

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Signature – Curt Eysink

Executive Director

Title

Louisiana Workforce Commission

Organization

Date

CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS

Certification Regarding Debarment, Suspension, and Other Responsibility Matters— Primary Covered Transactions

Instructions for Certification

1. By signing and submitting this proposal, the prospective primary participant is providing the certification set out below.
2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.
4. The prospective primary participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
5. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
6. The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.
7. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may

decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Nonprocurement Programs.

9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

Certification Regarding Debarment, Suspension, and Other Responsibility Matters- Primary Covered Transactions

1. The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
 - a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency;
 - b. Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - d. Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.
2. Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transaction

Instructions for Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certifications set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

3. The prospective lower tier participant shall provide immediate written notice to the person to whom this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or had become erroneous by reason of changed circumstances.
4. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meaning set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, [Page 33043] should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction" without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from covered transactions, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Nonprocurement Programs.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

**Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—
Lower Tier Covered Transactions**

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

CERTIFICATION REGARDING DRUG-FREE WORKPLACE REQUIREMENTS

This certification is required by the regulations implementing the Drug-Free Workplace Act of 1988: 45 CFR Part 76, Subpart, F. Sections 76.30(c) and (d)(2) and 76.645(a)(1) and (b) provide that a Federal agency may designate a central receipt point for STATE-WIDE AND STATE AGENCY-WIDE certifications, and for notification of criminal drug convictions. For the Department of Health and Human Services, the central point is: Division of Grants Management and Oversight, Office of Management and Acquisition, Department of Health and Human Services, Room 517-D, 200 Independence Avenue, SW Washington, DC 20201.

Certification Regarding Drug-Free Workplace Requirements (Instructions for Certification)

1. By signing and /or submitting this application or grant agreement, the grantee is providing the certification set out below.
2. The certification set out below is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, the agency, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. For grantees other than individuals, alternate I apply.
4. For grantees who are individuals, Alternate II applies.
5. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
6. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio studios).
7. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph five).
8. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

Controlled substance means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

Conviction means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by and judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

Criminal drug statute means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

Employee means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All direct charge employees; (ii) All indirect charge employees unless their impact or involvement is insignificant to the performance of the grant; and, (iii) Temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Certification Regarding Drug-Free Workplace Requirements

Alternate I. (Grantees Other Than Individuals)

The grantee certifies that it will or will continue to provide a drug-free workplace by:

- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- (b) Establishing an ongoing drug-free awareness program to inform employees about –
 - (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's policy of maintaining a drug-free workplace;
 - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
- (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will—
 - (1) Abide by the terms of the statement; and
 - (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
- (e) Notifying the agency in writing, within ten calendar days after receiving notice under paragraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on those grant activity the convicted employee was working,

- unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
- (f) Taking one of the following actions, within 30 calendar days of receiving notice under paragraph (d)(2), with respect to any employee who is no convicted—
 - (1) taking appropriated personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or Local health, law enforcement, or other appropriated agency;
 - (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e) and (f).
 - (h) The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, sip code)

Louisiana Workforce Commission

1001 North 23rd Street, Post Office Box 94094

Baton Rouge, Louisiana 70804-94094

Check if there are workplaces on file that are not identified here.

Alternate II. (Grantees Who Are Individuals)

- (a) The grantee certifies that, as a condition of the grant, he or she will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant;
- (b) If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, he or she will report the conviction, in writing, within 10 calendar days of the conviction, to every grant officer or other designee, unless the Federal agency designates a central point for the receipt of such notices. When notice is made to such a central point, it shall include the identification number(s) of each affected grant.

[55FR 21690, 21702, May 25, 1990]

CERTIFICATION REGARDING ENVIRONMENTAL TOBACCO SMOKE

Public Law 103227, Part C Environmental Tobacco Smoke, also known as the Pro Children Act of 1994, requires that smoking not be permitted in any portion of any indoor routinely owned or leased or contracted for by an entity and used routinely or regularly for provision of health, day care, education, or library services to children under the age of 18, if the services are funded by Federal programs either directly or through State or local governments, by Federal grant, contract, loan, or loan guarantee. The law does not apply to children's services provided in private residences, facilities funded solely by Medicare or Medicaid funds, and portions of facilities used for inpatient drug or alcohol treatment. Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to \$1000 per day and/or the imposition of an administrative compliance order on the responsible entity by signing and submitting this application the applicant/grantee certifies that it will comply with the requirements of the Act.

The applicant/grantee further agrees that it will require the language of this certification be included in any subawards which contain provisions for the children's services and that all subgrantees shall certify accordingly.

Signature – Curt Eysink

Executive Director

Title

Louisiana Workforce Commission

Organization

Date

VII. Appendices

Attachment A – Letter of Designation

Attachment B – Public Hearing and Public Inspection

Attachment C – Legislative Hearing

Attachment D – Eligible Entities

Attachment E – Geographical Areas Served

Attachment F – Eligible Entities Planned Distribution for FY 2011

Attachment A

Letter of Designation will be placed in this section of the State Plan once signed by the Governor.

Attachment B

Documentation of public hearing and public inspection will be placed in this section of the State Plan once conducted.

Attachment C

Documentation of Legislative Hearing will be placed in this section of the State Plan.

ATTACHMENT D

CSBG Subgrantees	Additional Outreach/Service Offices	Activities & Services
<p>Allen Action Agency, Inc. Mr. Lyndon Livingston Executive Director 505 West Seventh Avenue P. O. Box 540 Oberlin, LA 70655 PH#: (337) 639-4348 FAX: (337) 639-4715 livingston@allenactionagency.org mgranger@allenactionagency.org</p> <p>Private Nonprofit <u>Parish Served:</u> Allen</p>	<p>CAA, Inc. Outreach Office Oakdale Community Center Seventh Street Oakdale, LA 71463 (318) 335-1188</p> <p>CAA, Inc. Outreach Office Kinder City Hall Corner of Hwy 165 Post Office Drawer AH Kinder, LA 70655 (337) 738-2620</p>	<p>Head Start; Weatherization; United Way Energy Assistance and Rental Assistance; LIHEAP Utility Assistance; Child and Adult Care Food Program; Information and Referral; Head Start Volunteers; Tutorial Program; School Supplies for Needy Children; and Needy Christmas Program</p>
<p>A.S.S.I.S.T Agency, Inc. Mrs. Sharon Clement Executive Director 11 N. Parkerson Ave. P. O. Box 1404 Crowley, LA 70527-1404 (337) 788-7550 FAX (337) 783-9353 sclement@ldol.state.la.us</p> <p>Private Nonprofit <u>Parishes Served:</u> Acadia Jefferson Davis Vermillion</p>	<p>ASSIST 311 North State St., Ziegler Annex #7 Jennings, LA 70546 (337) 824-7800 Fax: (337) 824-7805</p> <p>ASSIST 407Charity Street Abbeville, LA 70510 (337) 898-9554 Fax: (337) 898-9095</p>	<p>Job Placement Assistance; Small Business Development; Day Care Project; Child Development; Hot Meals; Information & Referral; Medical Transportation; Household Financial Counseling; Income Tax Counseling; Homeownership; Apartments for Rent; Homeless to Stable Housing and Temporary Shelter; Cash Assistance; Surplus Food Distribution; Food Voucher; Empowerment Volunteering and Partnership Bldg.; Medicaid Applications; Medicare Part "D" Applications; Pharmaceutical Access Program</p>
<p>Assumption Parish Police Jury Ms. Brucie A. Dejan, Director Special Program Coordinator 4807 Highway 1 Post Office 520 Napoleonville, LA 70390 PH#: (985) 369-2026 FAX: (985) 369-3028 bruciedejan@assumptionla.com</p> <p>Public <u>Parish Served:</u> Assumption</p>	<p>None listed</p>	<p>CSBG Tuition Assistance; Weatherization; Housing Information and Referral; CSBG Assistance for Elderly or Handicapped Assistance Devices; Section 8 Rental Assistance; Interagency Planning & Coordination; CSBG Emergency Utility Assistance; Emergency Food; Non-Food Items Vouchers; Emergency Rental/Mortgage Assistance; FEMA Emergency Food & Shelter/Utilities and Emergency Food & Shelter/Food; CSBG Medicine Assistance; Greater Baton Rouge Food Bank; Food for Senior; CSBG Emergency Medical Assistance and Medicaid Application Center</p>
<p>Avoyelles Progress Action Committee, Inc. Ms. Brenda S. Wilmer Executive Director 641 Government Street Post Office Box 527 Marksville, LA 71351</p> <p>Private Nonprofit</p>	<p>Avoyelles Progress Action Committee Community Service Office 641 Government Street Marksville, LA 71351 (318) 253-9590 Fax: (318)253-9153 Email: manpower@krocket.net</p>	<p>Head Start; Weatherization; LIHEAP; Crisis Intervention; and USDA Commodities</p>

CSBG Subgrantees	Additional Outreach/ Service Offices	Activities & Services
<p>Avoyelles Progress Action Committee, Inc. (Continued)</p> <p>PH#: (318) 253-6085 FAX: (318) 253-9153 bwilmer@kriicket.net</p> <p><u>Parish Served:</u> Avoyelles</p>		
<p>Beauregard Community Action Association, Inc., Mrs. Winkle Branch Executive Director 104 Port Street Post Office Box 573 DeRidder, LA 70634 PH#: (337) 463-7895 FAX: (337) 463-8382 Beauregard_1@bellsouth.net</p> <p><u>Private Nonprofit:</u> <u>Parish Served:</u> Beauregard</p>	None listed	Information and Referral; Cash Assistance; Utility Payments; LIHEAP Assistance; Food for Seniors; Legal Aid; Angel Tree; and Medicaid Applications
<p>Bossier Office of Community Services, Inc. Ms. Debra Hamilton, Executive Director 700 Benton Road/P. O. Box 6004 Bossier City, LA 71171-6004 PH#: (318) 747-1045 FAX: (318) 747-3862 dhamilton@bocs.org</p> <p><u>Private Nonprofit</u> <u>Parish Served:</u> Bossier</p>	<p>Booker Head Start Center 250 New Bethel Booker Road Benton, LA (318) 326-5786</p> <p>Benton Head Start Center 224 Pine Street Benton, LA (318) 965-5250</p> <p>St. Paul Head Start Center 6148 Highway 157 Haughton, LA (318) 949-8381</p> <p>Wesley Head Start Center 6020 Highway 80 East Princeton, LA (318) 949-8815</p> <p>Hooter Park A, B & C Head Start Center 1519 Hooter Park Drive Bossier City, LA (318) 747-0904</p> <p>Early Head Start Center 4817 Shed Road Bossier City, LA 71171 (318) 747-9454</p> <p>Johnny Gray Jones Regional Shelter 4815 Shed Road Bossier City, LA 71171 (318) 747-1459</p>	CSBG Rent/Mortgage, Utility & Prescription Drug Assistance; LIHEAP; Information and Referral; Counseling; Transportation; and FEMA Rent/Mortgage Assistance

CSBG Subgrantees	Additional Outreach/Service Offices	Activities & Services
<p>Caddo CAA, Inc. Mr. Laurance Guidry President/CEO 4055 St. Vincent Avenue P. O. Box 3446 Shreveport, LA 71108 PH#: (318) 861-4808 FAX: (318) 861-4958 FAX: (318) 868-8165 lguidry@shreve.net</p> <p>Private Nonprofit <u>Parish Served:</u> Caddo</p>	<p>Cedar Grove Community Center 8001 Fairfield Avenue Shreveport, LA 71106 (318) 868-7222 Fax: (318) 629-6808</p> <p>David Raines Community Center 1625 David Raines Road Shreveport, LA 71107 (318) 425-2401 Fax: (318) 226-6848</p> <p>Lakeside Community Center 1729 Ford Street Shreveport, LA 71103 (318) 222-2436 FAX: (318) 629-6806</p> <p>Rodessa Community Center 17866 Rodessa Church Road Post Office Box 245 Rodessa, LA 71069 (318) 223-4281 Fax: (318) 223-4277</p>	<p>Employment Information and Referral; Job Fairs; Head Start; GED Preparatory Classes; Arts and Crafts Classes; Citizenship Education Classes; Consumer Education Classes; Volunteer Income Tax Assistance; LIHEAP Assistance; Weatherization Program Support; Budget Management; Home Ownership Counseling; CSBG Utility Assistance; Emergency Disaster Aid and Relief; Rental Assistance; Shreveport Water Assistance Program; FEMA, CCAA Material Center; Nutrition Education; Medicaid Applications Assistance; Information & Referrals for the Food Stamp Office; Medical or Dental Screening; Immunization; Primary Health Care; Transportation; and Legal Assistance</p>
<p>Calcasieu Parish Office of Community Services Mr. Randy Vincent Executive Director 2424 Third Street/P. O. Box 3171 Lake Charles, LA 70601-3171 PH#: (337) 721-4020 FAX: (337) 437-3397 FAX: (337) 437-3638 rsvincent@ccpi.net</p> <p>Public <u>Parish Served:</u> Calcasieu</p>	<p>Calcasieu Parish Allen P. August Center 2001 Moeling Lake Charles, LA 70601 (337) 437-3560, Fax: (337) 430-4697 ncole@structurex.net</p> <p>Willie T. Garrick Memorial Center 900 Garrick Road Westlake, LA 70669 (337) 882-6504 FAX: (337) 882-6504</p>	<p>Job Counseling; Job Placement/Development; Day Care Development; Skill Training; Information & Referral for Employment & Training; Household Fuel Vendor Payments; Emergency Energy Support; Agency Food Pantry; Food for Disabled; Food for Seniors; Food for Mothers & Infants; Information and Referral; Community Outreach; Transportation Project; Elderly Service Opportunities; Crime Prevention for Elderly; Connections for Independent Living; Emergency Medical Transportation; Dental Health Education; Adult Dental Services; General Dental Services; Health Care Education/Advocacy; Life Sustaining Medication Services; Vision Screening; Prescription Drug Program, Adolescent Health Education; and Child Abuse Advocacy</p>
<p>Cameron CAA Ms. Dinah Landry, Executive Director P. O. Box 8801, 951 HWY 384 Grand Lake, LA 70606 PH#: (337) 905-6000 FAX: (337) 905-6500 dblandry@aol.com</p> <p>Private Nonprofit <u>Parish Served:</u> Cameron</p>	<p>None Listed</p>	<p>Head Start; After School Pregnancy Prevention Program; Juvenile Justice/Dropout Prevention; LIHEAP Utility; FEMA Utility Assistance; Emergency Utility and Medicine Assistance; USDA Commodities; Child/Adult Care Food Program; and Information and Referral</p>

ATTACHMENT D

CSBG Subgrantees	Additional Outreach/Service Offices	Activities & Services
<p>Cenla Community Action Committee, Inc. Mrs. Joan Lee, Executive Director 1335 Jackson Avenue Alexandria, LA 71301-6930 PH#: (318) 487-5878 FAX: (318) 484-2176 msjoanlee@yahoo.com</p> <p>Private Nonprofit Parish Served: Rapides</p>	<p>AC/CCAC Central Office 1225 Windsor Place Alexandria, LA (318) 487-5830 FAX: (318) 487-5738</p> <p>Boyce NSC 720 Mayo Street Boyce, LA 71409 (318) 793-8400</p> <p>Cheneyville NSC 210 Derborne Street Cheneyville, LA 71325 (318) 279-2101</p> <p>Glenmora NSC 621 6th Street Glenmora, LA 71433 (318) 748-4206</p> <p>Lecompte NSC 1208 Weems Lecompte, LA 71346 (318) 776-5372</p> <p>N. Alexandria NSC 1225 Windsor Alexandria, LA 71303-2749 (318) 487-5876</p> <p>North Rapides NSC 402 Rainbow Drive Pineville, LA 71360 stateoflouisiana@bellsouth.net (318) 487-5850</p> <p>South Alexandria NSC 3807 Smach Ave. Alexandria, LA (318) 487-2113</p> <p>One Stop Center 5610-B Coliseum Blvd. Alexandria, LA 71302 (318) 487-2113</p>	<p>Information and Referral; Summer Youth Jobs/OJT; Child Drop-In Services; Head Start; Adult Basic Education/GED; Other Education Projects; Income Tax Counseling; Housing Counseling; Landlord/Tenant Advocacy; CSBG Utility; Rental/Mortgage Assistance; LIHEAP Assistance; Senior Citizens Utility and Rental/Mortgage Assistance; FEMA Food Assistance; USDA Commodities; Food for Families/Seniors; Fifty-Pound Seniors Boxes; CSBG Prescription Program; Senior Citizens Prescription Program; and Medicaid Applications</p>
<p>City of Baton Rouge, Division of Human Development & Services, Office of Social Services Ms. Paula Roddy, DHDS Director 4523 Plank Road Baton Rouge, LA 70805 PH#: (225) 358-4561 FAX: (225) 358-4513 proddy@brgov.com</p>	<p>Alsen Community Center 393 Old Rafe Mayer Road Baton Rouge, LA 70807 (225) 775-8588 FAX: (225) 775-9364</p> <p>Chaneyville Community Center 13211 Jackson Road Zachary, LA 70791 (225) 654-3309 FAX: (225) 658-9821</p>	<p>Summer Youth Employment; GED; Sewing Class; Income Tax Preparation; Sewage Fee Assistance; Information and Referral; Regular LIHEAP & LIHEAP Emergency Support; CSBG Emergency Utility; Rent & prescription Assistance; Emergency Clothing Distribution; FEMA Rent/Mortgage Payments; Food Pantries; USDA Surplus Commodity; Relief From</p>

CSBG Subgrantees	Additional Outreach/Service Offices	Activities & Services
<p>City of Baton Rouge, Division of Human Development & Services, Office of Social Services (Continued)</p> <p>Public Parish Served: East Baton Rouge</p>	<p>Leo S. Butler Community Center 950 E. Washington Street Baton Rouge, LA 70803 (225) 389-4814 FAX (225) 389-4855</p> <p>Martin L. King Community Center 4142 Gus Young Ave. Baton Rouge, LA 70803 (225) 389-7625 FAX: (225) 389-8751</p> <p>Baton Rouge Community Center 2013 Central Road Baton Rouge, LA 70807 (225) 778-1007 FAX (225) 774-2433</p> <p>Rural Programs 5736 Rollins Road, Zachary, LA 70791 (225) 654-6751 or 658-7494 FAX (225) 654-6809</p> <p>Delmont Service Center 3535 Riley Street Baton Rouge, LA 70805 (225) 357-5013 FAX (225) 357-4586</p>	<p>Community/Neighborhood Crime; Community Organization's Forums; and Health Programs</p>
<p>Claiborne Parish Police Jury, Office of Community Services Ms. Jean Reynolds, Executive Dir. 621 South Main Street P. O. Box 569 Homer, LA 71040 PH#: (318) 927-3557 FAX: (318) 927-3835 cppjocs@cmaaccess.com</p> <p>Public Parish Served: Claiborne</p>	<p>None listed</p>	<p>Skill Training; Budget Counseling; Volunteer Income Tax Program; LIHEAP Utility; FEMA Emergency Rent/Utility; CSBG Emergency Rent/Utility; Food for Seniors; Food Bank; and Find Work, Medical and Regular Transportation</p>
<p>Delta CAA, Inc. Mr. Carl Smith Executive Director 611 North Cedar Street P. O. Box 352 Tallulah, LA 71284-0352 PH#: (318) 574-2130 FAX: (318) 574-2165 csmithdcaa@bellsouth.net</p> <p>Private Nonprofit Parishes Served: Madison Richland</p>	<p>Delta CAA – Richland Parish 1128 Harrison Street Rayville, LA 71269 (318) 728-2418 FAX (318) 728-9292</p> <p>Madison Parish Outreach Office Corner of Beach and Neal Tallulah, LA 71284 (318) 874-8528</p>	<p>OFS Youth Opportunity Program; Head Start; Child Care for Head Start Parents; CSBG Emergency Utility and LIHEAP; CSBG Emergency Rent Assistance; USDA Surplus Commodities; USDA Surplus Food for Seniors; CACFP-FDCH Head Start; Information and Referral; Brokerage/Advocacy; and Head Start Volunteers</p>

ATTACHMENT D

CSBG Subgrantees	Additional Outreach/Service Offices	Activities & Services
<p>DeSoto Parsh Police Jury Office of Community Services Mrs. Rita Register Executive Director 404 Polk Street, Suite B P. O. Box 1410 Mansfield, LA 71052 PH#: (318) 872-0880 or 1800 FAX: (318) 871-8616 Rregister143@bellsouth.net</p> <p>Public <u>Parish Served:</u> DeSoto</p>	<p>DeSoto Parish Police Jury, Office of Community Services Weatherization 3018 Old Minden Rd. Suite 1200, Bossier City, LA 71171 (318) 746-2422 FAX (318) 746-2423</p>	<p>Education Assistance; Brokerage/Advocacy; Weatherization; CSBG and FEMA Emergency Utility Assistance; LIHEAP Assistance; FEMA Emergency Food Assistance; CSBG Information & Referrals; CSBG and FEMA Rent & Mortgage Assistance; ESGP Homeless Shelter; and Medicaid Applications</p>
<p>East Carroll CAA Ms. Rosie L. Brown Executive Director 209 Hood Street/P. O. Box 486 Lake Providence, LA 71254 PH#: (318) 559-0004 FAX: (318) 559-0693 eccaa@bayou.com</p> <p>Public <u>Parish Served:</u> East Carroll</p>	<p>None listed</p>	<p>Older Worker Employment Program; Volunteer Income Tax Assistance (VITA); Health & Safety Housing Program; LIHEAP Assistance; FEMA Food & Shelter; FEMA Utility and Rent/Mortgage; CSBG Emergency Medical Assistance; Emergency Clothing; Food Bank; Senior Food Program; Information & Referral; Community Outreach</p>
<p>Evangeline CAA, Inc. Mr. Gervis LaFleur Executive Director 403 West Magnolia Street Ville Platte, LA 70586 PH#: (337) 363-1306 FAX: (337) 363-0808 jennifervidrine@hotmail.com</p> <p>Private Nonprofit <u>Parish Served</u> Evangeline</p>	<p>Evangeline CAA (Head Start) 222 South Coreil Street Ville Platte, LA 70586 (337) 363-5028 FAX (337) 363-5081</p>	<p>Head Start; LIHEAP; Home Cooling; Child and Adult Care Food Program; Food for Families; Information and Referral; HUD Section 8; and Head Start Volunteers</p>
<p>Humanitarian Enterprises of Lincoln Parish (H E L P) Ms. Rosalind Jones Executive Director 307 North Homer Street P. O. Box 1570 Ruston, LA 71270 PH#: (318) 251-5136 FAX: (318) 251-5139 rjones@lincolnparish.org</p> <p>Public: <u>Parish Served:</u> Lincoln</p>	<p>None listed</p>	<p>Information and Referral; Skill Training; GED; Pencils to Pens; Household Counseling; LIHEAP; Heat Relief-Fans; Emergency Food and Shelter Grant Utilities and Rent/Mortgage; Homeless Shelter Assistance; Prescription Drug Assistance; Food Baskets; Community Garden –Vegetable; Brokerage/Advocacy; and Surplus Food</p>

ATTACHMENT D

CSBG Subgrantees	Additional Outreach/Service Offices	Activities & Services
<p>Iberville Parish Council/OSS Mr. Randolph W. Ware Executive Director 58050 Meriam Street P. O. Box 389 Plaquemine, LA 70765-0389 PH#: (225) 687-5243 FAX: (225) 687-8518 rware@ibervilleparish.com</p> <p>Public <u>Parishes Served</u> Iberville</p>	None listed	Information and Referral; CSBG Emergency Utilities, Medical and Food Assistance; and Greater Baton Rouge Food Bank
<p>Jefferson CAP Mr. Jedidiah Jackson, Executive Director 1221 Elmwood Park Blvd., Suite 402 Jefferson, LA 70123 PH#: (504) 736-6904 FAX: (504) 736-6321 JBjackson@jeffparish.net</p> <p>Public <u>Parish Served:</u> Jefferson</p>	<p>Bridge City Community Ctr. 301 Third Street Bridge City, LA 70094 (504) 349-5464, FAX (504) 349-5490</p> <p>Harvey Neighborhood Service Ctr. 1501 Estalote Street Harvey, LA 70058 (504) 227-1221, FAX (504) 227-1229</p> <p>Hazel Reha Hurst Neigh. Serv. Ctr. 1221 S. Causeway Blvd. Jefferson, LA 70121 (504) 838-4277, FAX (504) 838-1179</p> <p>Marrero Neighborhood Service Ctr. (Temporary location) 1425 Cross St. Marrero, LA (504) 349-5454, FAX (504) 349-5495</p> <p>Dorothy B. Watson Neighborhood Service Ctr. 1300 Myrtle Street Metairie, LA 70003 (504) 736-6480, FAX (504) 731-4480</p> <p>Avondale Neigh. Serv. Ctr. 4008 U.S. Hwy. 90 Avondale, LA 70094 (504) 349-5414, FAX (504) 349-5417</p> <p>Gretna Community Center 1700 Monroe Street Gretna, LA 70056 (504) 376-2130, FAX (504) 376-2136</p>	Information & Referral; Brokerage/Advocacy; Income Tax Counseling; Home Ownership Counseling; Weatherization; Homeless Assistance; FEMA and LIHEAP Utility Assistance; USDA Surplus Commodities; Food Pantries; Council on Aging Meals; Elderly and Medical Transportation
<p>Lafourche Parish Council, Office of Community Action Mr. Thomas Turner III Executive Director P. O. Box 425 Mathews, LA 70395 PH#: (985) 537-7606 FAX: (985) 493-6601 turner3@lafourchegov.org</p>	<p>Lafourche Office of Community Services 1445 Martin Luther King Blvd. Thibodaux, LA 70301 (985) 446-6731, FAX 446-5907</p> <p>Lafourche Office of Community Services 101 West 112th Street Cut Off, LA 70345 (985) 632-3989, FAX (985) 632-2338</p>	Weatherization Program Support; Energy Emergency Support (LIHEAP, TANF, and FEMA); Mortgage Foreclosure Prevention; Emergency Food Assistance; Medicine Assistance; USDA Commodities Distribution; Child & Adult Care Food Program; Referral and Information; Head Start;

ATTACHMENT D

CSBG Subgrantees	Additional Outreach/Service Offices	Activities & Services
<p>Lafourche Parish Council, Office of Community Action (Continued)</p> <p><u>Public Parish Served</u> Lafourche</p>		<p>Transportation; and Referrals to Triad</p>
<p>LaSalle Community Action Association, Inc. Mrs. Dorothy Oliver Executive Director 204 Sicily Street P.O. Drawer 730 Harrisonburg, LA 71340</p> <p>PH#: (318) 744-5445 FAX: (318) 744-5920 doliver@bellsouth.net</p> <p><u>Private Nonprofit Parish Served:</u> Caldwell Catahoula Concordia Franklin Grant LaSalle Tensas</p>	<p>Caldwell CDC/Head Start 114 Duckett St., P. O. Box 664 Columbia, LA 71418 (318) 649-2078 FAX (318) 649-2091</p> <p>Concordia CDC 107 E. E. Wallace Blvd., P. O. Box 706 Ferriday, LA 71334 (318) 757-9213 FAX (318) 757-3962</p> <p>Franklin CDC 710 B- Praire Street, P. O. Box 446 Winnsboro, LA 71295 (318) 435-6333 (318) 435-9220</p> <p>Lasalle CDC/LA Workforce Center Courthouse, 23A, P. O. Box 1230 Jena, LA 71342 (318) 992-8264 FAX (318) 992-8750</p> <p>Tensas CDC Main Street, P. O. Box 31 St. Joseph, LA 71366 (318) 766-4591 FAX (318) 766-4591</p> <p>Grant CDC 205 Main Street, P O Box 294 Colfax, LA 71417 (318) 627-3754 FAX (318) 627-2871</p>	<p>Employment/OJT; Community Work Experience; Head Start; Employment/Skill Training; Financial Counseling; Volunteer Income Tax assistance; Pre and Post Job Readiness Skill Training; Out-of- School Youth Education Projects; Weatherization; HUD Section 8 Rental Assistance; Restore-Housing Rehabilitation; CSBG, FEMA, and LIHEAP Utility Assistance; USDA Surplus Commodities; Child & Adult Care Food Program; Food Boxes Nutrition Projects; Information and Referral; Head Start Volunteers; Transportation; Utility Payment Center, and Health Programs</p>
<p>Macon Economic Opportunity, Inc. Ms. Aurtha Mae Sanders Executive Director 407 Kay Street P. O. Drawer 370 Oak Grove, LA 71263 PH#: (318) 428-4379 FAX: (318) 428-3290 maconcca@bayou.com</p> <p><u>Private Nonprofit Parish served:</u> West Carroll</p>	<p>None Listed</p>	<p>Job Referrals; Information & Referral; Youth Employment; Information and Referral; School Supplies; Weatherization; Housing Referrals; Emergency Energy Support; CSBG Utility Assistance; Surplus Food Commodity Distribution; Food for Seniors; Mental Health Program; and Prescription Assistance</p>

CSBG Subgrantees	Additional Outreach/Service Offices	Activities & Services
<p>Natchitoches Parish Police Jury, Office of Community Services Ms. Sharon Harris Executive Director 415 Trudeau Street P. O. Box 799 Natchitoches, LA 71458-0799 PH#: (318) 357-2220 FAX: (318) 352-0629 nppjocs@cox-internet.com</p> <p>Public <u>Parish Served:</u> Natchitoches</p>	<p>Bienville Parish</p> <ol style="list-style-type: none"> (1) Arcadia Council on Aging Arcadia, LA (2) Bienville Council on Aging Saline, LA (3) Ringgold Council on Aging Ringgold, LA (4) Pine-Belt Multi Purpose Agency Gibsland, LA <p>Jackson Parish</p> <ol style="list-style-type: none"> (1) Pine Belt Multi Purpose Agency Jackson Parish Town Hall Jonesboro, LA 	<p>Information and Referral; Skills Training; Head Start; LIHEAP; Volunteer Income Tax Assistance; Clothing Bank; CSBG Utility Deposit and Rental Assistance; ESFP Utility & Shelter; USDA Surplus Commodities; Food for Seniors, Child and Adult Care Food Program; Summer Food Program; Senior Companion Program; Retired and Senior Volunteer Program; and Medicaid Applications; Outreach; Eye/Vision & Referral Program; and Ramp Program</p>
<p>Ouachita Multi-Purpose CAP, Inc. Mr. Irby January, Interim Executive Director 315 Plum Street P. O. Box 3086 Monroe, LA 71210-3086 PH#: (318) 322-7151 FAX: (318) 387-0449 omcaphal@bellsouth.net</p> <p>Private Nonprofit <u>Parish Served:</u> Ouachita</p>	<p>Head Start Center 1517 Jackson Street Monroe, LA 71202 (318) 340-9677, FAX (318) 324-1543</p> <p>Head Start Center 700 Linderman Street Monroe, LA 71291 (318) 322-8601, FAX (318) 324-4410</p> <p>Head Start Center 703 Reed Street Monroe, LA 71202 (318) 323-6989, FAX (318) 323-3408</p> <p>Head Start Center 5103 Brown Road Richwood, LA 71202 (318) 387-0575, FAX (318) 323-2550</p> <p>Head Start Center 1111 Thomas Street Monroe, Louisiana 71202 (318) 398-0673, FAX (318) 398-2899</p>	<p>Information and Referral; Employment Skill Training; Head Start; GED; Household Finance Counseling; Income Tax Counseling; Home Ownership Counseling; and Landlord Tenant Advocacy; CSBG & LIHEAP Utility Assistance; Crisis Intervention and Crisis Management; Donated Goods/Services/Cash; LIHEAP Housing Deposits; Rent and Mortgage Assistance; Prescription Medicine Purchase; CSBG Emergency Food; USDA Surplus Commodities; Gardening, Canning, Self Help Production; Hot Meals; Nutrition Education; Transportation Projects; Reverse Commute Job Access Transportation; Project Homemaker Services; Partnerships with Service Providers, Utility Payment Center; Health Fair; Clothing Distribution; Mental Health and Dental Screening; Head Start Immunization; and Medicaid Applications</p>
<p>Pine Belt Multi-Purpose Agency, Inc. Ms. Conchita Malone-Doyle Executive Director 708 South Cooper Street P. O. Box 508 Jonesboro, LA 71251 PH#: (318) 259-6444 FAX: (318) 259-1494 pinebelt@ureach.com pinebelt@bellsouth.net</p>	<p>Bienville Outreach Center Hwy. 154 S., Gibsland, LA 71028 (318) 843-6334, FAX (318) 843-9100</p> <p>Morehouse Outreach Center 250 Holt Drive, Bastrop, LA 71226 (318) 283-0873, FAX (318) 283-0850</p> <p>Multi-Purpose Activity Center 208 Vinson St., Jonesboro, LA 7125 (318) 259-2740, Same # for FAX</p>	<p>Employment Job Counseling; Employment STEP; Employment Skill Training; Green Thumb Program; Head Start; HUD Section 8 Rental Assistance; Multi-family Housing Complexes; FEMA Food Assistance; CSBG Emergency Assistance Utility; Fan and Blanket Distribution; Clothing Bank; FEMA Utility and Eviction Notices Assistance; Medical Payment Assistance; Commodities</p>

CSBG Subgrantees	Additional Outreach/Service Offices	Activities & Services
<p>Pine Belt Multi-Purpose Agency, Inc. (Continued)</p> <p><u>Private Nonprofit</u> <u>Parishes Served:</u> Bienville Jackson Morehouse Red River Sabine Winn</p>	<p>Red River Outreach Fairgrounds Rd. Coushatta, LA 71019 (318) 932-3639, FAX 932-6070</p> <p>Sabine Outreach Center 850 Highland Ave., Many, LA 71449 (318) 256-6942, FAX (318) 256-1241</p> <p>Winnfield Outreach Center 301 W. Main, Suite 201 Winnfield, LA 71483 (318) 628-2153, Same # for FAX</p>	<p>Distribution; Child and Adult Care Food Program; Thanksgiving Food Basket; Christmas Food Baskets; Information and Referral; Head Start Volunteers; Transportation; Cash Assistance; Intervention for Family Stabilization; Blood Pressure Reading; and Medicaid Applications</p>
<p>Plaquemines Parish CAA Mrs. Othella Hughes Superintendent 479 F. Edward Hebert Blvd. P. O. Box 399 Belle Chasse, LA 70037 PH#: (504) 392-9567 FAX: (504) 394-2380 ppcaa@bellsouth.net</p> <p><u>Public</u> <u>Parish Served:</u> Plaquemines</p>	<p>None listed</p>	<p>LIHEAP and CSBG Emergency Utility Assistance; EFS Utility and Rent Assistance; Parish Block Grant Emergency Clothing & Food Assistance; FEMA Emergency Food & Shelter Assistance; Commodities; Information & Referral; and Transportation Assistance</p>
<p>Pointe Coupee Community Advancement, Inc. Ms. Willie M. Butler, Interim Executive Director 337 Napoleon Street P. O. Box 590 New Roads, LA 70760 PH#: (225) 638-6356 or 638-6357 FAX: (225) 638-5939 pccai@bellsouth.net</p> <p><u>Private Nonprofit</u> <u>Parish Served:</u> Pointe Coupee</p>	<p>St. Augustine Catholic Church 809 New Roads Street New Roads, Louisiana 70760 (22) 638-4076</p> <p>Lakeland Baptist church 13766 LA HWY 416 Rougon, Louisiana 70773 (225) 627-5390</p> <p>St. Mary Baptist 9067 LA HWY 1 Lettsworth, Louisiana 70753 (225) 492-2515</p> <p>Little Zion Baptist Church 2415 HWY 77 Maringouin, Louisiana 70757 (225) 637-3071</p>	<p>LIHEAP Utility Payments; FEMA Emergency Utility Assistance; USDA Surplus Commodities; Employment Information and Referral; Council on Aging Information and Referral; and Medicaid Applications</p>
<p>Quad Area CAA Mr. Wallace Sibley, Executive Director 45300 North Baptist Road Hammond, LA 70401 PH#: (225) 567-2350 FAX: (225) 567-2630 quadarea@I-55.com</p> <p><u>Private Nonprofit</u> <u>Parishes Served</u> Ascension East Feliciana</p>	<p><u>Ascension</u> <u>Donaldsonville Outreach Office</u> 1100 Clay Street Donaldsonville, LA 70346 (225) 473-8361, FAX (225) 473-8361 Dionne Jones, Contact Person</p> <p><u>Gonzales Outreach Office</u> 717 E. Ascension, Suite E Gonzales, LA 70737 (225) 644-8532, FAX 644-0109 Shirley Michel, Contact Person</p>	<p>Information & Referral; Job Counseling; Youth Offenders; Head Start; Literacy Programs; Teenage Pregnancy Prevention; Children Trust Fund; Fatherhood Training ; Income Tax Counseling; Income Tax Information and Referral; Housing Counseling Program; Weatherization Program; CHDO Program; Housing, Energy, Food, etc; Emergency Assistance Program; Community Gardens; Community Outreach Assistance Program;</p>

CSBG Subgrantees	Additional Outreach/Service Offices	Activities & Services
<p>Quad Area (Continued)</p> <p>Livingston St. Helena Tangipahoa Washington West Feliciana</p>	<p><u>East Feliciana Clinton Outreach Office</u> 9435 Plank Road Clinton, LA 70722 (225) 683-3308, FAX 683-3608 Sandra Baker, Contact Person</p> <p><u>Quad Area Head Start</u> 3585 Hwy. 63 P.O. Box 7905 Clinton, LA 70722 (225) 683-4234, FAX 683-3046 Jimmy Meadows, Administrator Gloria Brown, Center Director</p> <p><u>Quad Area Jackson Head Start</u> P.O. Box 658 3531 Cottage Street Jackson, LA 70748 (225) 634-2813, FAX 634-3026 Monica Griffin, Center Director</p> <p><u>Livingston Parish Springfield Outreach Office</u> P. O. Box 937, 31767 HWY 22 Springfield, LA 70462 (225) 294-4149, FAX 294-7786 Nancy Courtney, Contact Person</p> <p><u>Denham Springs Outreach Office</u> 1707 Florida Boulevard Denham Springs, LA 70726 (225) 665-4684, FAX 665-4602 Sandra Cavalier, Contact Person</p> <p><u>Livingston Parish Outreach</u> 29871 S. Magnolia P. O. Box 876 Livingston, LA 70754 (225) 686-2901, FAX (225) 686-2909 Lori Porche, Contact Person</p> <p><u>R.S.V.P. & FGP</u> 1707 Florida Blvd. Denham Springs, LA 70726 FGP (225) 667-9723 FAX 667-3046, scavalierfgp@juno.com RSVP 667-9015 FAX 667-3046, fsstill@juno.com Felicia Still, Contact Person (RSVP) Sandra Cavalier, Contact Person (FGP) Jane Sullivan, Literacy Director (225) 683-4780</p>	<p>Retired Senior Volunteer & Foster Grandparents; Coalition for Better Tomorrow (Drug Free) Program; Homeless Veterans Reintegration Program; Medicaid Program; LACHip Program; LAMom Program; STEP Program; Handicapped Equipment Program; and Infant Safety Seat Program</p>

CSBG Subgrantees	Additional Outreach/Service Offices	Activities & Services
Quad Area (Continued)	<p><u>St. Helena Parish</u> P. O. Box 626 Greensburg, LA 70441 (225) 222-6100 FAX (225) 6124 Debbie Butler, Contact Person</p> <p><u>Tangipahoa Parish</u> <u>Hammond Outreach Center</u> 45300 N. Baptist Road <u>Hammond, LA 70401</u> (225) 567-2350 FAX (225) 567-2630 quadarea@1-55.com Mary Ann Kirland, Contact person</p> <p><u>Foster Grandparents</u> Hammond Developmental Center 45439 Live Oak Drive Hammond, LA 70401 (225) 567-2526 FAX (225) 567-2589 Jackie Jones, Contact Person</p> <p><u>Kentwood Outreach Center</u> P. O. Box 27 Kentwood, LA 70444 (985) 229-6229 (Monday & Friday) Paul Butler, Contact Person</p> <p><u>Ponchatoula Community Center</u> Ponchatoula, LA 70454 (985) 386-6061 (Limited Hours) Ora Lee Pres, Contact Person</p> <p><u>Washington Parish</u> <u>Bogaloussa Outreach Office</u> 510 E. Third Street Bogalusa, LA 70429 (985) 735-7715, FAX 732-5263</p> <p>Annie Mingo, Contact Person P. O. Box 443/1809 Greenlaw Ave Franklinton, LA 70438 (985) 839-3966 FAX 839-3633 Gladys Mosely, Contact Person</p> <p><u>West Feliciana Parish</u> <u>(St. Francisville)</u> 11935 Ferdinand Street P. O. Box 2246 St. Francisville, LA 70775 (225) 635-0063 FAX (225) 635-0095 Joyce Mullen, Contact Person</p> <p><u>La Posada Apt. (Independence)</u> (985) 878-2275 Beatriz Acosta</p>	

CSBG Subgrantees	Additional Outreach/Service Offices	Activites & Services
Quad Area (Continued)	<p>Cedar Ridge Apts. (Livingston) (225) 686-7760 Debbie Woodard, Contact Person</p> <p>Hammond Square Apts. (Hammond) (985) 542-4825 Alma Cabbage, Contact Person</p> <p>Jackson Place Apts. (East Feliciana) (225) 634-7021 Sonya Brunson, Contact Person Accounting Fax (225) 567-2636</p>	
<p>St. Bernard Parish Govt. Department of Human Resources Ms. Lorie Zylicz, Assistant Director of Housing 8201 West Judge Perez Drive Chalmette, LA 70043 PH: (504) 278-4468 or 355-4447 FAX: (504) 578-4458 lzylicz@sbgp.net Public</p> <p><u>Parish Served:</u> St. Bernard</p>	None Listed	Information & Referral; LIHEAP Utility Assistance; CSBG Utility, Rent, and Food Assistance; and Employment and Medical Transportation
<p>St. Charles Parish Department of Community Services Ms. Joan T. Diaz, Director of Community Services 14564 River Road P.O. Box 169 New Sarpy, LA 70078 PH#: (985) 764-7944 FAX: (985) 764-7943 jdiaz@stcharlesgov.net</p> <p>Public <u>Parish Served:</u> St. Charles</p>	<p>St. Charles Parish Department of Community Services Outreach P. O. Box 169 New Sarpy, LA 70078 (985) 764-7944, FAX (985) 764-7943</p> <p>St. Charles Parish Department of Community Services Outreach Office P. O. Box 302 Hahnville, LA 70057 (985) 783-5000, FAX (985) 783-2187</p>	Weatherization; Emergency Utility, Food, Rent, Clothing, and Medicine Assistance; Summer Food Service Program; Information and Referral; and Medicaid Applications
<p>St. James Parish, Department of Human Resources Ms. Faye Washington, Executive Director 5153 Canatella Street P. O. Box 87 Convent, LA 70723 PH#: (225) 562-2305 FAX: (225) 562-2425 humanresources@stjamesla.com</p>	<p>Vacherie Head Start Building I 3249 Valcour Aime St. Vacherie, LA 70090 (225) 265-2285</p> <p>Vacherie Senior Center 29166 Health Unit Vacherie, LA 70090 (225) 265-6012</p> <p>Vacherie Head Start II 3251 Valcour Aime St. Vacherie, LA 70090</p>	Head Start; Weatherization; Housing Information and Referral; Homeownership Counseling; Emergency Energy Support; Emergency Medical Payments; Homeless Assistance; Mortgage/Rent Assistance; Emergency Food Coupons; Surplus Commodities Seniors and Non-Seniors; Senior Citizens Program; Needs Assessment and Community Outreach; Transportation; Disabled Children Transportation; Head Start Transportation; & Elderly Programs Transportation; Elderly Programs; Medical and Dental Screenings; and

CSBG Subgrantees	Additional Outreach/Service Offices	Family Planning Service Activities & Services
<p>St. James Parish, Department of Human Resources (Continued)</p>	<p>Romeville Head Start 9141 Central School St. Convent, LA 70723 (225) 562-7195</p> <p>Romeville Senior Ctr. 8188 Romeville St. Convent, LA 70723 (225) 562-2299</p> <p>Welcome Head Start 8186 Villavasco St. St. James, LA 70086 (225) 473-6705</p> <p>Welcome Senior Ctr. 7140 Park Street St. James, LA 70086 (225) 265-3030</p> <p>Lutcher Head Start 2469 N. King Avenue Lutcher, LA 70071 (225) 869-3421</p> <p>Lutcher Senior Center 2461 Louisiana Ave Lutcher, LA. 70071 (225) 869-9961</p>	
<p>St. John Department of Health & Human Services Ms. Elois Joseph, Executive Director 128 Central Avenue/P. O. Box 2108 Reserve, LA 70084 PH#: (985) 536-4955 FAX: (985) 536-7074 stjcaa21@rtconline.com</p> <p>Public <u>Parish Served:</u> St. John</p>	<p>Homer "Boogie" Joseph Community Center 366 NW 2nd Street Reserve, LA 70084 (985) 536-1366</p>	<p>Employment Generating Activity-Skills Training & Temporary Employment; Weatherization; Emergency Food Vouchers; Utility, Clothing, and Medicine Assistance; LIHEAP; Summer Food Service Program; and Commodities</p>
<p>St. Landry Parish CAA Mr. Donald Robinson, Sr. Executive Director 1065 Hwy. 749 (Airport Road) P. O. Drawer 1510 Opelousas, LA 70571-1510 PH#: (337) 948-3651 FAX: (337) 948-4153 stlancaa@bellsouth.net</p> <p>St. Landry Parish CAA (Continued) Public <u>Parish Served:</u> St. Landry</p>	<p>Southeast Neighborhood Center 101 City Avenue Eunice, LA 70535 (337) 623-4267</p>	<p>STEP Work Program; Educational Training; Housing Preservation & Weatherization; HUD Counseling; Utility Payments; FEMA Rent/Mortgage and Energy Payment; CSBG Emergency Food and Medical Assistance; United Way Emergency Medical Assistance; USDA Surplus Commodity; Information & Referral; Corporation for National Services, Vocational Rehab and Medicaid Transportation; Medicaid Application; HUD Counseling; and Prescription Assistance Program</p>

CSBG Subgrantees	Additional Outreach/Service Offices	Activities & Services
<p>St. Mary CAA, Inc. Mrs. Almetra Franklin, CEO 1407 Barrow Street P. O. Box 271 Franklin, LA 70538 PH#: (337) 828-5703 FAX: (337) 828-5754</p> <p>Nonprofit afrank6333@aol.com</p> <p>Parish Served: St. Mary</p>	<p>Baldwin Neighborhood Service Center 205 Martin Luther King Street Baldwin, LA 70514 (337) 923-4657</p> <p>Sparrow Garden Housing Complex 771 DeForest Brown Lane Centerville, LA 70522 (337) 836-5263</p> <p>Martin Luther King Neighborhood Service Center 330 Cardinal Street Morgan City, LA 70380 (985) 384-7446</p>	<p>Information & Referral; Skills Training; Summer Youth Employment Program; Summer Feeding Program; Skills Training; Head Start; GED; Technical Assistance Program; Weatherization; Credit Repair; Housing Assistance; Strengthening Fatherhood & Parenting Skills, Disaster Emergency Food Stamps; CSBG Crisis Intervention, CSBG, Rent; Evacuee Assistance; LIHEAP, and FEMA Utility Assistance; LIHEAP; USDA Surplus Commodities; Hot Meals; Child and Adult Care Food Program; Head Start; Transportation; Brokerage/Advocacy; CSBG Transportation Projects; and Medicaid Applications</p>
<p>St. Tammany Parish Department of Community Action Ms. Tanja Hill, Manager P.O. Box 1609 Slidell, LA 70459 PH#: (985) 646-2090 FAX: (985) 643-5843 thill@stgov.org</p> <p>Public Parish Served: St. Tammany</p>	<p>St. Tammany Parish Department of Community Action – Service Office 1300 North Florida Covington, LA 70433 (985) 893-3923 (985) 875-3025</p>	<p>Weatherization; CSBG Disaster Relief, Utilities, Essential Services, and Rent/Mortgage; LIHEAP; United Way Utilities, Disaster Relief and Rent/Mortgage Assistance; ATMOS Utility Assistance; Supportive Housing Program; Homeless Assistance; and CSBG Essential Services Medical</p>
<p>S.M.I.L.E. CAA, Inc. Mr. Alvin Wiltz, Executive Director 501 St. John Street P. O. Box 3343 Lafayette, LA 70502-3343 PH#: (337) 234-3272 FAX: (337) 234-3274 awiltz@smilecaa.org</p> <p>Private Nonprofit Parishes Served Iberia Lafayette St. Martin</p>	<p>Iberia Community Action Center 722 Walton St. New Iberia, LA 70560 (337) 365-8151, FAX (337) 365-0388</p> <p>St. Martin Community Action Ctr. 2097 Terrance Rd. St. Martinville, LA 70582 (337) 394-6013, FAX (337) 394-4547</p> <p>Lafayette Community Action Ctr. 501 St. John Street Lafayette, LA 70502 (337) 232-6810, FAX (337) 234-3274</p> <p>Retired Senior and Volunteer Program (RSVP) 501 St. John Street P. O. Box 3343 Lafayette, LA 70502 (337) 234-3272, Ext 252 FAX (337) 234-9936</p>	<p>Job Counseling; On-Job-Training for TANF participants; Job Readiness; Fraud & Scam Prevention Education; Consumer Education; Infant/Toddler; Head Start/Early Head Start; Parenting Skills; Student Mentoring; Budget Counseling; LIHEAP Support; Housing Counseling; Home Ownership Counseling; Housing Services, Weatherization; CSBG Emergency Medication, Rent/Mortgage, Food, and Utility Assistance; Information and Referral; Multipurpose Transportation; Senior Citizens Volunteer Program and Health Screenings and Immunizations</p>

CSBG Subgrantees	Additional Outreach/Service Offices	Activities & Services
S.M.I.L.E. CAA, Inc. (Continued)	<p>SMILE Head Start Admin. Office 306 S. Theater Street St. Martinville, LA 70582 (337) 394-671, FAX (337) 394-6073</p> <p>Smile Computer Technology/Resource Center 105 Courville Street Breux Bridge, LA 70517 (337) 332-6796, (337) 332-4803</p>	
<p>Terrebonne Parish Consolidated Government Ms. Melanie VanBuren Hum. Development Adm. 809 Barrow Street P. O. Box 6097 Houma, LA 70361 PH#: (985) 873-6790 FAX: (985) 873-6434 mvanburen@tpcg.org</p>	None listed	<p>Literacy; Budgeting and Financial Counseling; Weatherization Program Support; CSBG Home Weatherization/Insulation; Section 8 Housing; Emergency Energy Support; LIHEAP; CSBG Fire/Storm Assistance; CSBG &EFS Mortgage Foreclosure Prevention & Rent Assistance; and USDA Commodities Distribution</p>
<p>Public <u>Parishes Served:</u> Terrebonne</p> <p>Total CAA, Inc. Thelma H. French, President/CEO Executive Director 1420 S Jefferson Davis Parkway P. O. Box 13848, Room 204 New Orleans, LA 70125</p> <p>PH#: (504) 872-0333 FAX: (504) 872-0339 Thelmafrench@tca-nola.org</p>	<p>Algiers Fisher Com. Council 1111 Newton Street Algiers, LA 70114 (504) 366-6321 FAX (504) 266-1268</p> <p>Central City Economic Opportunity Corp. 2020 Jackson Ave. New Orleans, LA 70113 (504) 524-3848, FAX 524-6485</p> <p>Irish Channel Action Foundation, Inc. 1813 Magazine Street New Orleans, LA 70119 (504) 525-1940, FAX (504) 525-1942</p> <p>Lower Ninth Ward Community Council, Inc. 2014 Caffin Ave. New Orleans, La 70117 (225) 942-1470</p> <p>St. Bernard Com. Council, Inc. 3233 ½ St. Bernard Avenue New Orleans, LA 70119 (504) 945-0011, FAX (504) 943-4530 Lucille Williams – Center Supervisor</p>	<p>Employment Job Counseling; Job Placement/Development; Life and Job Readiness Skills Training; OJT; Summer Youth Employment; Youth Development Life Skills & In-School Work Experience; Information & Referral –Educational Assistance; Household Financial Counseling; Income Tax Preparation Assistance; Energy Conservation & Weatherization Workshops; Weatherization; Individual Development Accounts; LIHEAP; Homeownership Counseling; USDA Commodities; Transportation and Elderly Services; Health Forums & Fairs; Community Outreach; and Neighborhood Elderly Center</p>
<p>Private Nonprofit <u>Parish Served:</u> Orleans</p>		

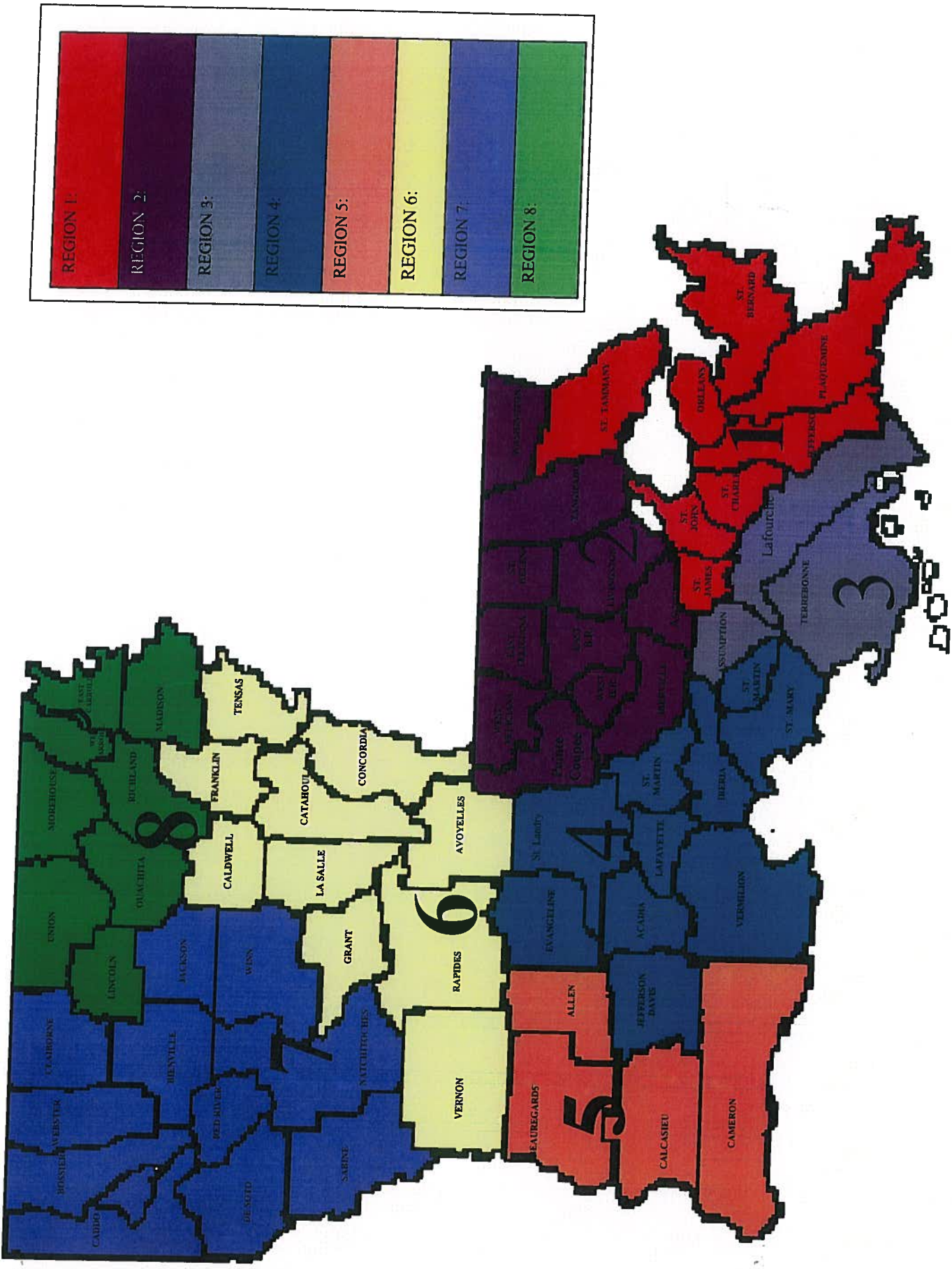
CSBG Subgrantees	Additional Outreach/Service Offices	Activities & Services
<p>Union Community Action Association, Inc. Ms. Diane P. Hill, Executive Director 202 E. Water Street/P. O. Box 520 Farmerville, LA 71241 PH#: (318) 368-9606 FAX: (318) 368-2842 wilson@ucaa.us</p> <p>Private Nonprofit <u>Parish Served:</u> Union</p>	<p>Business & Career Solutions Center 303B East Water Street Farmerville, LA 71241 (318) 368-9606, FAX (318) 368-9666 sdougla@ucaa.us</p> <p>Business & Career Solutions Center 250 Holt Street, Bastrop, LA 71220 (318) 281-0849, FAX (318) 283-0850 Keerda@ldol.state.la.us</p> <p>Business & Career Solutions Center 310 Skinner Lane Oak Grove, LA 71263 (318) 428-8640, FAX (318) 428-8915 Dawhiteside71263@yahoo.com</p>	<p>Employment Job Counseling; Job Training & Preparation; Summer Youth Work Experience; Migrant Education; EF&SP, LIHEAP, and CSBG Energy Assistance; Emergency Food Assistance; Emergency Rent/Mortgage Assistance, Surplus Food; Information & Referral; Interagency Planning and Coordination</p>
<p>Vernon Community Action Council, Inc. Ms. Renee Brannon Executive Director 1307 S. Fifth Street P. O. Box 277 Leesville, LA 71496-0277 PH#: (337) 239-4457 FAX: (337) 392-0384 vernoncac1@bellsouth.net</p> <p>Private Nonprofit <u>Parish Served:</u> Vernon</p>	<p>A.C. Dowden Memorial Shelter 128 VFW Road Leesville, LA 71446 (337) 239-4357</p>	<p>Job Search Assistance; Adult Education; Budget Management; Budget Management for Homeless; Weatherization; LIHEAP; Emergency Energy Assistance; Crisis Intervention; Emergency Rent/Mortgage; Emergency Food and Clothing/Furnishings; Emergency Shelter Placement; USDA Surplus Commodities; Senior Citizen Food Program; Food Pantry; Child & Adult Food Program; Individual Counseling; Alcohol & Drug Abuse Counseling; Interagency Planning; and Medical Transportation Services</p>
<p>Webster Parish Police Jury, Office of Community Services Ms. Frances W. Harvey Executive Director 208 Gleason Street P. O. Box 876 Minden, LA 71058-0876 PH#: (318) 377-7022 FAX: (318) 377-2870 wpcs1@bellsouth.net</p> <p>Public <u>Parish Served:</u> Webster</p>	<p>Webster Parish OCS Outreach Ctr. 501 South Main Street Springhill, LA 71075 (318) 539-5696, FAX (318) 539-9714</p>	<p>Head Start; Head Start; HUD Section 8 Rental Assistance; FEMA Emergency Utility Assistance; LIHEAP and CSBG Emergency Utility Assistance; FEMA Emergency Rent Assistance; HUD Family Self-Sufficiency; Food For Seniors; Child & Adult Food Program; Family Home Day Care; Section Elderly & Non-Emergency Medical Transportation; and Transportation for Find Work participants</p>

ATTACHMENT D

CSBG Subgrantees	Additional Outreach/Service Offices	Activities & Services
<p>W. Baton Rouge Parish Council Mr. Phillip Bourgoyne, Director of Finance 880 North Alexander /P. O. Box 757 Port Allen, LA 70767 PH#: (225) 383-4755 FAX: (225) 387-0218 phillip.bourgoyne@wbrcouncil.org kathybennett@wbrcouncil.org Public <u>Parish Served:</u> West Baton Rouge</p>	<p>West Baton Rouge Community Action 750 Louisiana Avenue P. O. Box 757 Port Allen, LA 70767 Kathy.bennett@wbrcouncil.org</p>	<p>Information & Referral; Emergency Utility Assistance; Emergency Food Assistance; Emergency Rent Assistance; Emergency Fire Assistance; USDA Surplus Commodities; and Medicaid Applications</p>

CSBG COMMUNITY ACTION AGENCIES BY REGIONS

ATTACHMENT E



REGION 1

Jefferson
Orleans
Plaquemines
St. Bernard
St. Charles
St. James
St. John
St. Tammany

REGION 2

East Baton Rouge
Iberville
Pointe Coupee
Quad - Ascension, Livingston, East Feliciana, West Feliciana, St. Helena, Washington, Tangipahoa, West Baton Rouge

REGION 3

Assumption
Lafourche
Terrebonne

REGION 4

ASSIST - Acadia, Jeff Davis, Vermilion,
Evangeline
St. Landry
St. Mary
SMILE - St. Martin, Iberia, Lafayette

REGION 5

Allen
Beauregard
Calcasieu
Cameron

REGION 6

Avoyelles
Cenla - Rapides
LASALLE - Caldwell, Catahoula, Concordia, Franklin, Tensas, Grant Vernon

REGION 7

Bossier
Caddo
Claiborne
Desoto
Natchitoches
Pine Belt - Beinville, Jackson, Morehouse, Red River, Sabine, Winn Webster

REGION 8

Delta - Madison, Richland
East Carroll
Help - Lincoln
Macon - West Carroll
Ouachita
Union

2011 Annual Allocation	\$15,883,119	Attachment F
Less 5% State Admin	\$794,156	
Less Discretionary	\$100,000	
Total CSBG Allocation for Subgrantees	\$14,988,963	

<u>CSBG Subgrantees</u>	<u>2011 Annual Allocation</u>
Allen Action Agency	\$84,991
ASSIST Agency	\$487,655
Assumption PPJ	\$96,861
Avoyelles PAC	\$174,751
Beauregard CAA	\$98,498
Bossier Parish OCS	\$264,951
Caddo CAA	\$866,853
Calcasieu PPJ OCS	\$524,106
Cameron CAA	\$59,306
Cenla CAA	\$453,656
Claiborne Parish	\$82,190
Delta CAA	\$183,714
DeSoto Parish	\$118,505
E.Baton Rouge Parish	\$1,112,563
East Carroll Parish	\$77,935
Evangeline CAA	\$144,538
HELP	\$117,681
Iberville Parish	\$130,751
Jefferson Parish CAA	\$1,198,006
Lafourche Parish Government	\$248,301
LaSalle CAA	\$469,024
Macon CAA	\$79,268
Natchitoches Parish Police Jury	\$159,714
Ouachita Multi-Purpose Agency	\$480,658
Pine Belt Multi-Purpose Agency	\$460,421
Plaquemines Parish Govt.	\$82,064
Pointe Cupee CAA	\$95,166
Quad Area CAA	\$1,214,997
St. Bernard Parish	\$196,884
St Charles Parish	\$140,990
St. James Parish	\$99,392
St. John Parish	\$161,751
St. Landry Parish	\$381,293
St. Mary CAA	\$267,160
St. Tammany Parish	\$389,410
SMILE CAA	\$955,189
Terrebonne Parish	\$331,300
Total CA	\$2,052,690
Union CAA	\$81,569
Vernon CAC	\$123,087
Webster Parish	\$166,172
West Baton Rouge Parish	\$74,952

TOTAL **\$14,988,963**